

ForwardHealth **UPDATE**

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PREADMISSION SCREEN AND RESIDENT REVIEW LEVEL I SCREENING SUBMISSION AND REIMBURSEMENT AVAILABLE THROUGH THE FORWARDHEALTH PORTAL

New Portal Functionality Available for Preadmission Level I Screening Submission

Federal regulations 42 C.F.R. §§ 483.20(f), 483.102(a), and 483.128(a) require that all individuals seeking admission to a Medicaid-enrolled nursing facility be screened to determine the presence of a major mental illness and/or developmental disability. Nursing facilities fulfill this requirement by conducting a preadmission Level I screen for anyone who meets the definition of a “new admission.” Federal regulations 42 C.F.R. §§ 483.106(b)(3) and (4)(i) do not require a nursing facility to perform a preadmission Level I screen for a readmission or an interfacility transfer.

Beginning **December 4, 2023**, hospital and nursing home providers will be required to complete and submit all preadmission screen and

AFFECTED PROGRAMS

BadgerCare Plus, Medicaid

TO

Hospital Providers, Nursing Homes, HMOs and Other Managed Care Programs

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CONTACT INFORMATION

Provider Services, 800-947-9627

The information provided in this ForwardHealth Update is published in accordance with 42 C.F.R. §§ 483.20(f), 483.102(a), and 483.128(a).



resident review (PASRR) Level I screens through the secure ForwardHealth Portal. A step-by-step series of panels, called the PASRR Level I Wizard, have been created for the completion of this process. Completing the PASRR screening process in the Portal is intended to streamline the screening process and allow for easier access to and storage of this member information in a centralized location.

Beginning December 4, 2023, the use of the paper Preadmission Screen and Resident Review (PASRR) Level I Screen form, F-22191 (07/2017), to complete PASRR Level I screens will be discontinued. The form will only be available for reference.

Automated Reimbursement for Completing Level I Screen

With the transition to Portal submission of the PASRR Level I screen, nursing homes will be reimbursed automatically for performing the screening.

Reimbursement for the screening **will be noted on the nursing home's Remittance Advice.**

Due to the automation of this reimbursement process, use of the paper Reimbursement Request for a PASRR Level I Screen form, F-01012 (08/2017), will be discontinued on December 3, 2023. After December 3, 2023, in order to receive reimbursement for a PASRR Level I screen, providers must complete and submit the screen through the Portal.

Accessing the PASRR Level I Wizard

To access and complete the PASRR Level I process in the PASRR Level I Wizard on the Portal, the Portal account administrator must first assign clerks the PASRR role. Administrators will be able to access and set up PASRR clerk roles in the Portal on November 30, 2023. The Clerk Maintenance chapter of the ForwardHealth Provider Portal Account User Guide (available on the [User Guides](#) page of the Portal) includes instructions for assigning roles and setting up clerk accounts. Providers may also call the ForwardHealth Portal Helpdesk at 866-908-1363 for assistance with technical questions regarding Portal functions and capabilities.

Once the PASRR clerk role is established, the assigned clerk can access and complete the PASRR Level I screen process as follows:

- Log in to the secure ForwardHealth Portal.
- In the Quick Links box on the right-hand side of the screen, click Level I.
- Follow the steps in the Wizard to complete the request.

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Once the screen is successfully complete, providers will have the option to save and print the completed Level I screen.

PASRR Level II Referrals

As part of the PASRR Level I screening process in the Portal, if required, the completed Level I screen will be forwarded on to Wisconsin's PASRR contractor for completion of a PASRR Level II screen. The Level II screen is in place to determine if a person has a developmental disability and/or a serious mental illness as defined by federal PASRR regulations. Responses completed during the Level I screening process will determine if a referral for a Level II screen should be completed.

If the Level I screen requires a Level II screen referral, any relevant documentation must be submitted through the Referral Documentation panel of the PASRR Level 1 Wizard for the Level II contractor's review. Once the Level II contractor completes the Level II screen, the results will be accessible through the Portal using the PASRR Referral Search panel.

Note: Any new PASRR Level II referrals submitted on or after December 4, 2023, must be submitted through the Portal. Any Level II referrals submitted prior to December 4, 2023, should continue through the paper process.

Provider Resources

ForwardHealth has created resources to assist providers in accessing and submitting PASRR Level I screening through the Portal.

Providers are invited to view a recorded training video, titled "Preadmission Screening and Resident Review (PASRR): Level I Wizard," for more information on accessing the PASRR Level I Wizard and completing the screening process. The training video will be available prior to November 30, 2023, on the [Trainings](#) page of the Portal.

In addition, a Portal User Guide has also been created with step-by-step instructions and navigation tips for the PASRR Level I Wizard. The Preadmission Screening and Resident Review User Guide will be available for downloading prior to November 30, 2023, from the [User Guides](#) page of the Portal.

Reimbursement Impact

The requirement to submit PASRR Level I screens through the Portal will not immediately impact fee-for-service nursing home per diem reimbursement.

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In 2024, the Wisconsin Department of Health Services will release system enhancements which will result in automatic denial of subsequent fee-for-service nursing home level of care requests if a PASRR Level I screen has not been completed. A fee-for-service nursing home level of care request will be required before any fee-for-service reimbursement can be completed. PASRR Level I screens are required for all nursing home admissions with the following limited exceptions:

- A member is readmitted to the same nursing facility after a hospital stay and has no significant change in status.
- A member is transferred from one facility to another.

Documentation Retention

Providers are reminded that they must follow the documentation retention requirements per Wis. Admin. Code § [DHS 106.02\(9\)](#). Providers are required to produce or submit documentation, or both, to the Wisconsin Department of Health Services (DHS) upon request. Per Wis. Stat. § [49.45\(3\)\(f\)](#), providers of services shall maintain records as required by DHS for verification of provider claims for reimbursement. DHS may audit such records to verify the actual provision of services and the appropriateness and accuracy of claims. DHS may deny or recoup payment for services that fail to meet these requirements. Refusal to produce documentation may result in denial of submitted claims, recoupment of paid claims, application of intermediate sanctions, or termination from the Medicaid program.

Information Regarding Managed Care Organizations

This Update applies to PASRR Level I screening for members enrolled in fee-for-service or managed care programs. Preadmission screenings and resident reviews are required to be completed for all individuals admitting to or residing in a Medicaid-certified nursing facility.

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This Update was issued on 11/07/2023 and information contained in this Update was incorporated into the Online Handbook on 12/04/2023.

The ForwardHealth Update is the first source of program policy and billing information for providers.

Wisconsin Medicaid, BadgerCare Plus, SeniorCare, and Wisconsin Chronic Disease Program are administered by the Division of Medicaid Services within the Wisconsin Department of Health Services (DHS). The Wisconsin AIDS Drug Assistance Program and the Wisconsin Well Woman Program are administered by the Division of Public Health within DHS.

For questions, call Provider Services at 800-947-9627 or visit our website at www.forwardhealth.wi.gov/.