

# ForwardHealth **UPDATE**

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## NEW COMMUNITY HEALTH CENTER SERVICE AREA ADDED TO THE FORWARDHEALTH ONLINE HANDBOOK AND NEW AND REVISED FORMS

ForwardHealth has created the Community Health Center service area in the ForwardHealth Online Handbook to serve as a repository for community health center (CHC)-specific billing policies.

ForwardHealth has also renamed the Federally Qualified Health Center service area as the Tribal Federally Qualified Health Center service area and revised it to be specific to tribal federally qualified health centers (FQHCs).

These Online Handbook changes are a result of policy published in the following ForwardHealth Updates:

- February 2018 Update (2018-08), titled "[New Reimbursement Methodology for Community Health Centers](#)"
- April 2018 Update (2018-12), titled "[Clarification of New Reimbursement Methodology for Community Health Centers](#)"

## AFFECTED PROGRAMS

BadgerCare Plus, Medicaid

## TO

Community Health Centers, Tribal Federally Qualified Health Centers, HMOs and Other Managed Care Programs

## QUICK LINKS

Online Handbook Service Areas:

- [Community Health Center](#)
- [Tribal Federally Qualified Health Center](#)

## CONTACT INFORMATION

Provider Services, 800-947-9627

The information provided in this ForwardHealth Update is published in accordance with 2015 Wisconsin Act 55.

- June 2018 Update (2018-23), titled “[Dental Claims Submission Guidelines for Community Health Centers](#)”
- October 2018 Update (2018-38), titled “[Updates to Coordination of Benefits for Community Health Centers](#)”

Additionally, ForwardHealth has created and revised forms applicable to CHCs and tribal FQHCs, described in this Update. All new and revised forms are effective beginning January 7, 2021.

## New Community Health Center Service Area

Non-tribal FQHCs, also known as CHCs, are a specialty of the provider type FQHC and maintain CHC-specific billing policies. These policies are contained in the new Community Health Center service area of the Online Handbook.

For complete policy information applicable to CHCs, providers should refer to the appropriate service area of the Online Handbook, such as:

- Adult Mental Health Day Treatment
- Ambulance
- Anesthesiologist Assistant and Certified Registered Nurse Anesthetist
- Child/Adolescent Day Treatment, HealthCheck “Other Services”
- Chiropractic
- Community Support Program
- Dental
- End-Stage Renal Disease
- Family Planning
- HealthCheck (EPSDT)
- Hearing
- Home Health
- Non-emergency Medical Transportation
- Nurses in Independent Practice
- Outpatient Mental Health
- Outpatient Substance Abuse
- Personal Care
- Pharmacy
- Physician
- Podiatry
- Prenatal Care Coordination
- Substance Abuse Day Treatment
- Therapies: Physical, Occupational, and Speech and Language Pathology
- Vision

# CALL TO ACTION

Review CHC-specific billing policies in the new Community Health Center service area of the Online Handbook.

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## New and Revised Forms

### New Form for Outstationed Enrollment Reporting

ForwardHealth has created the Federally Qualified Health Center Outstationed Enrollment Survey, F-02758 (01/2021). This form is for both CHCs and tribal FQHCs to report outstationed enrollment expenses and is effective beginning January 7, 2021.

### New and Revised Forms for Cost Reporting

ForwardHealth has created a new Federally Qualified Health Center Cost Report form, F-02656, (01/2021). This form is for CHCs and is effective beginning January 7, 2021.

ForwardHealth has revised and renamed the Federally Qualified Health Center Cost Report Forms, F-11129B-H (04/2009). The form has been renamed Tribal and Out-of-State Federally Qualified Health Center Cost Report Worksheets, F-11129B-H (01/2021). The revised form is for tribal FQHCs only, as a worksheet only, and is effective beginning January 7, 2021. References to FQHCs within the form have been revised to “tribal FQHC.” CHCs and tribal FQHCs are required to report outstationed enrollment expenses on the new Federally Qualified Health Center Outstationed Enrollment Survey.

### Revised Form for Interim Reporting

ForwardHealth has revised and renamed the Federally Qualified Health Center Interim Report form, F-11130 (08/2017). The form has been renamed the Tribal and Out-of-State Federally Qualified Health Center Interim Report form, F-11130 (01/2021), and references to FQHCs within the form have been clarified to “tribal FQHC.” This form is for tribal FQHCs and is effective beginning January 7, 2021. CHCs are to use their individualized reports distributed by Division of Medicaid Services.

### Retention of Documentation Reminder

Providers are reminded that they must follow the documentation retention requirements, per Wis. Admin. Code § [DHS 106.02\(9\)](#). Information about those requirements are explained in the following Online Handbook topics:

- [Financial Records](#) (#201)
- [Medical Records](#) (#202)
- [Preparation and Maintenance of Records](#) (#203)
- [Record Retention](#) (#204)
- [Availability of Records to Authorized Personnel](#) (#1640)

## DOCUMENT CHECKLIST

New and revised forms for CHCs:

- ✓ Federally Qualified Health Center Outstationed Enrollment Survey, F-02758 (01/2021)
- ✓ Federally Qualified Health Center Cost Report F-02656 (01/2021)

## DOCUMENT CHECKLIST

New and revised forms for tribal FQHCs:

- ✓ Federally Qualified Health Center Outstationed Enrollment Survey, F-02758 (01/2021)
- ✓ Tribal and Out-of-State Federally Qualified Health Center Cost Report Worksheets, F-11129B-H (01/2021)
- ✓ Tribal and Out-of-State Federally Qualified Health Center Interim Report, F-11130 (01/2021)

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Providers are required to produce and/or submit the documentation to ForwardHealth upon request. ForwardHealth may deny or recoup payment for services that fail to meet this requirement. Refusal to produce documentation may result in sanctions including, but not limited to, termination from Wisconsin Medicaid.

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The ForwardHealth Update is the first source of program policy and billing information for providers.

Wisconsin Medicaid, BadgerCare Plus, SeniorCare, and Wisconsin Chronic Disease Program are administered by the Division of Medicaid Services within the Wisconsin Department of Health Services (DHS). The Wisconsin AIDS Drug Assistance Program and the Wisconsin Well Woman Program are administered by the Division of Public Health within DHS.

For questions, call Provider Services at 800-947-9627 or visit our website at [www.forwardhealth.wi.gov/](http://www.forwardhealth.wi.gov/).