

Affected Programs: Wisconsin Well Woman Program

To: Wisconsin Well Woman Program Providers, Local Coordinating Agencies

Wisconsin Well Woman Program Training Available

In September and October 2010, the Department of Health Services (DHS) will offer Wisconsin Well Woman Program (WWWP) training sessions. These sessions are directed to WWWP providers; however, local coordinating agency staff can benefit from attending as well. Various ForwardHealth functions and resources for WWWP providers, such as managing Portal accounts and billing information, will be covered.

Registration for these sessions is required; however, the DHS does not charge a fee for attending. Seating is limited, so providers should register early.

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Covered Topics

The following topics will be addressed at these training sessions:

- Benefits of using the Provider area of the ForwardHealth Portal for the WWWP.
- Technical aspects of the Portal.
- Portal overview.
- User types.
- Establishing a Portal account.
- Client enrollment verification.
- Claims (submission options and common billing errors).
- Reporting forms.
- Remittance Advices (RAs).
- Communications (i.e., where to go to find information).
- Provider resources for the WWWP.

Refer to the Attachment of this *ForwardHealth Update* for specific training session locations, dates, and times. The same information will be covered at all of the sessions.

Registration

Providers are required to register online or by telephone prior to attending any of the scheduled training sessions; however, the DHS does not charge a fee for attending.

Providers with Internet access are strongly encouraged to use online registration. Seating is limited, so providers should register early.

Online Registration

Providers may register online by going to the Portal and accessing the Trainings page in the Providers area at www.forwardhealth.wi.gov/. All fields on the registration form are required. Once the form is completed, select “Register.” Registrants will receive a training session confirmation number that they should keep for their records.

Telephone Registration

Providers may also register by calling Provider Services at (800) 947-9627. Registrants will receive a training session confirmation number that they should keep for their records.

Questions Regarding Registration

Providers who have questions about registration or are unable to attend a training session for which registration has been confirmed should call Provider Services. Providers should have their confirmation number available so the telephone correspondent can easily access the registration information.

Training Session Webcast

A training session will be recorded and posted to the Web for on-demand viewing. Those who cannot attend a training session in person may view the recorded session at their convenience. Providers do not need to register to view Webcast sessions.

To prepare to view the recorded session, go to webcast.wi.gov/. This page provides general requirements for viewing a recorded session. To access the recorded training session, go to the Trainings page in the Providers area of the Portal at www.forwardhealth.wi.gov/. Under Current Webcast Training Sessions, click the WWWP Trainings link to access the recorded Webcast.

Note: The training presentation handout will be available for download from the Portal. Providers are encouraged to print a copy of the presentation handout prior to viewing the Webcast.

The *ForwardHealth Update* is the first source of program policy and billing information for providers.

Wisconsin Medicaid, BadgerCare Plus, SeniorCare, and Wisconsin Chronic Disease Program are administered by the Division of Health Care Access and Accountability, Wisconsin Department of Health Services (DHS). The Wisconsin Well Woman Program is administered by the Division of Public Health, Wisconsin DHS.

For questions, call Provider Services at (800) 947-9627 or visit our Web site at www.forwardhealth.wi.gov/.

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ATTACHMENT

2010 Wisconsin Well Woman Program Training Sessions Schedule

Location	Date and Time
Holiday Inn Hotel and Convention Center 1001 Amber Ave Stevens Point WI 54482 (715) 344-0200	September 9, 2010 Check-in — 8:30 a.m. to 9:00 a.m. Training — 9:00 a.m. to 12:00 p.m.
Crowne Plaza Hotel 4402 E Washington Ave Madison WI 53704 (608) 244-4703	September 20, 2010 Check-in — 8:30 a.m. to 9:00 a.m. Training — 9:00 a.m. to 12:00 p.m.
Country Springs Hotel 2810 Golf Rd Pewaukee WI 53072 (262) 547-0201	September 28, 2010 Check-in — 8:30 a.m. to 9:00 a.m. Training — 9:00 a.m. to 12:00 p.m.
Holiday Inn Campus Area 2703 Craig Rd Eau Claire WI 54701 (715) 835-2211	October 14, 2010 Check-in — 8:30 a.m. to 9:00 a.m. Training — 9:00 a.m. to 12:00 p.m.
Radisson Hotel & Conference Center 2040 Airport Dr Green Bay WI 54313 (920) 494-7300	October 26, 2010 Check-in — 8:30 a.m. to 9:00 a.m. Training — 9:00 a.m. to 12:00 p.m.