

**Affected Programs:** BadgerCare Plus, Medicaid

**To:** County Mental Health Coordinators; HealthCheck “Other Services” Providers; HMOs and Other Managed Care Programs

## **Level of Day Treatment Program Required for Prior Authorization Requests for Child/Adolescent Day Treatment Services**

Effective for prior authorization (PA) requests received on and after August 1, 2010, providers are required to indicate the level of day treatment program being requested for PA requests for child/adolescent day treatment services, a HealthCheck “Other Service.”

### **Level of Day Treatment Program Required**

Effective for prior authorization (PA) requests received on and after August 1, 2010, providers are required to indicate what level of day treatment program is being requested in Element 13 of the Prior

Authorization/Child/Adolescent Day Treatment Attachment (PA/CADTA), F-11040 (10/08), for child/adolescent day treatment services, a HealthCheck “Other Service.” Prior authorization requests received without this information will be returned. The completion instructions for the PA/CADTA are being revised with an effective date of 07/10, even though the PA/CADTA form itself is not being revised at this time.

Providers can access the PA/CADTA form and instructions on the Portal Forms page at [www.forwardhealth.wi.gov/WIPortal/Content/provider/forms/index.htm.spage](http://www.forwardhealth.wi.gov/WIPortal/Content/provider/forms/index.htm.spage). Prior authorization requests using the PA/CADTA may be submitted via the ForwardHealth Portal, fax, or mail.

The change to require an indication of the level of day treatment program being requested is due to the acceptance by BadgerCare Plus and Medicaid of the Division of Mental Health and Substance Abuse Services (DMHSAS) memo (2010-03), titled “DHS 40 Mental Health Day Treatment Services for Children Interpretation of Best Practice,” which includes this policy. Providers can access the DMHSAS Memo at [dhs.wisconsin.gov/dsl\\_info/InfoMemos/DMHSAS/CY2010/index.htm](http://dhs.wisconsin.gov/dsl_info/InfoMemos/DMHSAS/CY2010/index.htm).

In the DMHSAS memo, the Department of Health Services provides additional information and direction regarding the interpretation and implementation of the three-level system written within the Children's Mental Health Day Treatment Administrative Code, DHS 40, Wis. Admin. Code. Providers are required to state what level of day treatment program is being requested and document that the child is appropriate for the level being requested.

### **Information Regarding Managed Care Organizations**

This *ForwardHealth Update* contains fee-for-service policy and applies to services members receive on a fee-for-service basis only. For managed care policy, contact the appropriate managed care organization. Managed care

organizations are required to provide at least the same benefits as those provided under fee-for-service arrangements.

The *ForwardHealth Update* is the first source of program policy and billing information for providers.

Wisconsin Medicaid, BadgerCare Plus, SeniorCare, and Wisconsin Chronic Disease Program are administered by the Division of Health Care Access and Accountability, Wisconsin Department of Health Services (DHS). The Wisconsin Well Woman Program is administered by the Division of Public Health, Wisconsin DHS.

For questions, call Provider Services at (800) 947-9627 or visit our Web site at [www.forwardhealth.wi.gov/](http://www.forwardhealth.wi.gov/).

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