

To:

All Providers

HMOs and Other
Managed Care
Programs

Reimbursement for Reproducing Records

Wisconsin Medicaid reimburses providers \$0.06 per page for the cost of reproducing records requested by the Wisconsin Division of Health Care Financing (DHCF) to conduct a compliance audit.

Availability of Records

The Wisconsin Division of Health Care Financing (DHCF) has the right to inspect, review, audit, and reproduce provider records pursuant to HFS 106.02(9)(e), Wis. Admin. Code. The DHCF periodically requests provider records for compliance audits to match information against Wisconsin Medicaid's information on paid claims, prior authorization (PA) requests, and eligibility. These records include, but are not limited to, medical/clinical and financial documents. Providers are obligated to ensure that the records are released to an authorized DHCF staff member(s).

Reimbursement for Reproducible Records

Wisconsin Medicaid reimburses providers \$0.06 per page for the cost of reproducing records requested by the DHCF to conduct a compliance audit. A letter of request for records from the DHCF will be sent to a provider when records are required.

Reimbursement is not made for other reproduction costs included in the Provider Agreement between the DHCF and a provider, such as reproduction costs for submitting PA requests and claims.

Also, state-contracted managed care organizations, including HMOs, are not reimbursed for the reproduction costs covered in their contract with the Department of Health and Family Services.

The reproduction of records requested by the peer review organization under contract with the DHCF is reimbursed at a rate established by the peer review organization.

The *Wisconsin Medicaid and BadgerCare Update* is the first source of program policy and billing information for providers.

Although the *Update* refers to Medicaid recipients, all information applies to BadgerCare recipients also.

Wisconsin Medicaid and BadgerCare are administered by the Division of Health Care Financing, Wisconsin Department of Health and Family Services, P.O. Box 309, Madison, WI 53701-0309.

For questions, call Provider Services at (800) 947-9627 or (608) 221-9883 or visit our Web site at dhfs.wisconsin.gov/medicaid/.

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