

To:
All Providers
HMOs and Other
Managed Care
Programs

The Division of Health Care Financing offers free HIPAA-compliant claims submission software

The Division of Health Care Financing (DHCF) will begin distributing free software in August 2003 for submitting federal Health Insurance Portability and Accountability Act of 1996 (HIPAA)-compliant claims to Wisconsin Medicaid.

A future *Wisconsin Medicaid and BadgerCare Update* will notify providers of effective dates for the software.

New Provider Electronic Solutions claims submission software

To assist Medicaid providers and electronic billing services in meeting the requirements of the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Division of Health Care Financing (DHCF) is offering free HIPAA-compliant Provider Electronic Solutions (PES) claims submission software. The PES software is for submitting claims to Wisconsin Medicaid and the Health Insurance Risk Sharing Plan (HIRSP). The PES software cannot be used for submitting claims to Medicare or other commercial health insurance payers. The PES software will replace the current free software supported by Proservices (known as EZ-LINK, Pace, and dental software). The PES software is supported by the current Medicaid fiscal agent, EDS. The PES software will be available to Wisconsin Medicaid and HIRSP providers and electronic billing services only and will allow

them to submit HIPAA-compliant electronic claims and adjustments to Wisconsin Medicaid and HIRSP. This includes the 837 Health Care Claim: Dental (commonly referred to as the 837D), the 837 Health Care Claim: Professional (commonly referred to as the 837P), and the 837 Health Care Claim: Institutional (commonly referred to as the 837I).

Note: The PES software does not allow providers to submit retail pharmacy claims. The National Council for Prescription Drug Programs (NCPDP) electronic format is required to submit claims for drugs and biologics. Future *Wisconsin Medicaid and BadgerCare Updates* will address retail pharmacy claims and the NCPDP format.

The DHCF Electronic Data Interchange (EDI) Department, formerly known as the Electronic Media Claims (EMC) Department, will support PES software. Proservices will not support PES software.

The PES software will:

- Be available on CD-ROM.
- Include a setup package. Claims submission times, holiday hours, instructions for installation, and instructions for claims submission will be included in the setup package.

- Contain Windows-based help.
- Include presubmission editing to reduce claim errors.
- Include the ability to create a reference list of reusable information.
- Include the ability to print reports.
- Include the ability to accept the 835 Health Care Claim Payment/Advice.
- Include the ability to submit coordination of benefits information to Wisconsin Medicaid, including Medicare and commercial health insurance.
- Include the ability to submit all electronic claims using one product.

Minimum requirements

Please note that these requirements have changed since they were published in the December 2002 *HIPAA InSight* and distributed during the May 2003 and June 2003 HIPAA training sessions.

Minimum requirements for PES software
Pentium II personal computer
Windows 98/2000/XP operating system
CD-ROM
Internet Explorer™ 5.50 or greater
64 MB RAM
Resolution 800 X 600 DPI
100 MB Hard Drive space available
28.8K modem
Printer with 8pt MS Sans Serif font (Optional)

Obtaining Provider Electronic Solutions software

Providers and billing services who currently use the free software supported by Proservices will automatically receive PES software, *if* they have submitted electronic claims to Wisconsin

Medicaid within the previous 12 months. Other providers and billing services may request PES software from the Medicaid Web site. To access the request form, follow these instructions:

1. Go to www.dhfs.state.wi.us/medicaid/.
2. Choose “HIPAA” from the options listed in the Wisconsin Medicaid main menu.
3. Select “PES information.”

Providers and billing services may also request PES software by calling Provider Services at (800) 947-9627 or (608) 221-9883.

Software training

Training sessions for PES software will be posted on the Medicaid Web site at www.dhfs.state.wi.us/medicaid/.

Providers and billing services who use the current free claims submission software

Providers and billing services who currently use the free software supported by Proservices for Medicaid claims submission may continue to do so until the implementation HIPAA. A future *Update* will notify providers of the implementation dates.

Information regarding Medicaid HMOs

This *Update* contains Medicaid fee-for-service information and applies to providers of services to recipients on fee-for-service Medicaid only. For Medicaid HMO or managed care HIPAA-related changes, contact the appropriate managed care organization. Wisconsin Medicaid HMOs are required to provide at least the same benefits as those provided under fee-for-service arrangements.

The *Wisconsin Medicaid and BadgerCare Update* is the first source of program policy and billing information for providers.

Although the *Update* refers to Medicaid recipients, all information applies to BadgerCare recipients also.

Wisconsin Medicaid and BadgerCare are administered by the Division of Health Care Financing, Wisconsin Department of Health and Family Services, P.O. Box 309, Madison, WI 53701-0309.

For questions, call Provider Services at (800) 947-9627 or (608) 221-9883 or visit our Web site at www.dhfs.state.wi.us/medicaid/.