

To:

All Providers

HMOs and Other
Managed Care
Programs

Redesigned forms page on the Medicaid Web site

Wisconsin Medicaid has redesigned the provider forms page on the Wisconsin Medicaid Web site at www.dhfs.state.wi.us/medicaid/. The forms page provides an alphabetical listing of some Medicaid forms and instructions in Portable Document Format (PDF).

Revised provider forms Web page

The Wisconsin Medicaid Web site's provider forms page has been redesigned for improved readability and easier navigation. The forms page provides an alphabetical listing of some Medicaid forms and instructions in Portable Document Format (PDF). Wisconsin Medicaid will continue to update the Web page with revised forms and instructions.

To access the forms page and select a specific form with its instructions, providers should do the following:

- Go to Medicaid's Web site at www.dhfs.state.wi.us/medicaid/.
- Click on the "Providers" link on the Medicaid home page's main menu.
- Select "Provider Forms" under the "Provider Publications and Forms" heading.
- Click the link to access the specific form and its instructions.

Currently, only forms recently released or revised appear on the forms page. To access forms not listed on the forms page, providers should refer to their service-specific handbooks and *Wisconsin Medicaid and BadgerCare Updates*. Some service-specific handbooks are located on Medicaid's Web site. Providers can access service-specific handbooks from the forms page by clicking the "provider handbooks" link.

Fillable Portable Document Format forms

All forms on this page are available as fillable PDFs and can be viewed with Adobe Acrobat Reader®*.

The fillable PDF version allows providers to complete the form on their computer using Adobe Acrobat Reader® and then print it. To complete a fillable PDF, follow these steps:

- Select a specific form.
- Save the form to the computer.
- Click on the dash-outlined boxes with the hand tool to enter information in each field. Press the "Tab" key to move from field to field.

* The Medicaid Web site provides instructions on how to obtain Adobe Acrobat Reader® at no charge from the Adobe® Web site. Adobe Acrobat Reader® does not allow users to save completed fillable PDFs to their computer. Refer to the Adobe® Web site, www.adobe.com/, for more information on fillable PDFs.

Ordering paper copies of some forms

Providers may order paper copies of some forms by writing to Wisconsin Medicaid. Please include the form name or form number, a return address, and the number of copies needed. Mail the request to the following address:

Wisconsin Medicaid
Forms Reorder
6406 Bridge Rd
Madison WI 53784-0003

The *Wisconsin Medicaid and BadgerCare Update* is the first source of program policy and billing information for providers.

Although the *Update* refers to Medicaid recipients, all information applies to BadgerCare recipients also.

Wisconsin Medicaid and BadgerCare are administered by the Division of Health Care Financing, Wisconsin Department of Health and Family Services, P.O. Box 309, Madison, WI 53701-0309.

For questions, call Provider Services at (800) 947-9627 or (608) 221-9883 or visit our Web site at www.dhfs.state.wi.us/medicaid/.