STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION	(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:	(X2) MULTIPLE CONSTRUCTION	(X3) DATE SURVEY COMPLETED
	0020197	A. BUILDING: _____ B. WING _____	C 05/15/2025

NAME OF PROVIDER OR SUPPLIER	STREET ADDRESS, CITY, STATE, ZIP CODE
HORIZON MANOR INC	4413 W GRACE AVE MEQUON, WI 53092

(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)	(X5) COMPLETE DATE
M 000	INITIAL COMMENTS On 05/14/2025, Surveyor conducted one (1) complaint investigation at Horizon Manor Inc. Additional information was gathered through 05/15/2025. As a result of the survey, 2 deficiencies were identified, 1 complaint was unsubstantiated. Census: 3	M 000		
M 384	88.06(2)(b) SERVICE AGREEMENT EXCEPT RESPITE An adult family home shall have a service agreement with each person to be admitted to the home except a person being admitted for respite care. The service agreement shall be completed prior to admission and revised at least 30 days prior to any change. The service agreement shall be dated and signed by the licensee and the person being admitted or the persons guardian or designated representative. Copies shall be provided to all parties and to the placing agency, if any. This Rule is not met as evidenced by: Based on record review and interview, the provider did not ensure a service agreement was signed by the resident or legal guardian prior to admission for 3 of 3 residents reviewed. Findings include: On 05/14/2025 at approximately 9:20 AM, Surveyor reviewed resident records. Resident 1's record indicated s/he was admitted to the provider's home on 12/12/2024. Surveyor	M 384		

LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE | TITLE | (X6) DATE

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION	(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:	(X2) MULTIPLE CONSTRUCTION	(X3) DATE SURVEY COMPLETED
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M 384	Continued From page 1 was unable to locate a signed service agreement in Resident 1's record. Resident 1's record reflected s/he had a legal guardian. Resident 2's record indicated s/he was admitted to the provider's home on 10/18/2024. Surveyor was unable to locate a signed service agreement in Resident 2's record. Resident 2's record reflected s/he had a legal guardian. Resident 3's record indicated s/he was admitted to the provider's home on 12/15/2024. Surveyor was unable to locate a signed service agreement in Resident 3's record. Resident 3's record reflected s/he was his/her own person. On 05/14/2025 at approximately 11:00 AM, Surveyor interviewed Owner A. Owner A stated s/he gave admission agreementS to resident family/friends to have them review and sign. Owner A confirmed s/he did not have a signed admission agreement for 3 of 3 residents. Owner A stated s/he will do a new admission packet with 3 of 3 residents to ensure s/he has all documents signed. The provider did not ensure a service agreement was signed by the resident or legal guardian prior to admission.	M 384		
M 482	88.09(1)(a) RESIDENT RECORDS The licensee shall maintain a record for each resident. Resident records shall be maintained in a secure location within the home to prevent unauthorized access.	M 482		

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M 482	Continued From page 2 This Rule is not met as evidenced by: Based on observation and interview, the provider did not maintain records for 3 of 3 residents (Resident 1, Resident 2 and Resident 3) in a secure location within the home. Findings include: On 05/14/2025, at approximately 9:15 AM, Surveyor arrived at the home and was greeted by Owner A. Surveyor requested resident records from Owner A. Owner A walked to a shelf located in the sitting room off the kitchen and pulled 3 of 3 residents' binders off the shelf. Surveyor observed 2 of 3 residents moving about the house during the visit. On 05/14/2025, at approximately 11:00 AM, Surveyor interviewed Owner A. Owner A acknowledged the resident binders are kept on the shelf, and that s/he did not keep resident records in a secure location. Surveyor shared the code, stating resident records should be stored in a secure location. Owner A stated s/he could move the records to the medication closet. The provider did not maintain records for residents in a secure location within the home.	M 482		