



WISCONSIN DEPARTMENT
of HEALTH SERVICES

H

Electronic Visit Verification (Kev Txheeb Npe Hauv Tshuab Hluav Taws Xob Thaum Sib Ntsib) Portal (Chaw Muab Kev Pab Saum Huab Cua): Teeb Kev- Them_Nqi-Rau-Kev-Pab Neeg Tau Kev Pab

(Electronic Visit Verification Portal: Create Fee-for-Service Client)

Ntsiab Lus Sib Tham

- Kev Sib Hloov Ntaub Ntawv Txog Neeg Tau Kev Pab
- Vim Li Cas Thiaj Teeb Kev-Them_Nqi-Rau-Kev-Pab Neeg Tau Kev Pab rau hauv Sandata Portal (Chaw Muab Kev Pab Saum Huab Cua)
- Teeb Kev-Them_Nqi-Rau-Kev-Pab Neeg Tau Kev Pab rau hauv Sandata Portal (Chaw Muab Kev Pab Saum Huab Cua) Li Cas
 - Personal Tab (Seem Txog Tus Neeg)
 - Program Tab (Seem Txog Txoj Kev Pab)
- Nthuav Qhia Txog Kev Tsim Muaj Kev-Them-Nqi-Rau-Kev Pab Neeg Tau Kev Pab
- Cov Chaw Muaj Kev Pab



WISCONSIN DEPARTMENT
of HEALTH SERVICES

Kev Sib Hloov Ntaub Ntawv Txog Neeg Tau Kev Pab

Kev Sib Hloov Ntaub Ntawv Txog Neeg Tau Kev Pab

- 1) Medicaid cov kev pab cuam/chaw them nqi xa lawv cov ntawv tso cai mus zwm rau hauv ForwardHealth txhua hnub.
- 2) ForwardHealth txheeb cov neeg tau kev pab hauv EVV raws li cov ntawv tso cai.
- 3) ForwardHealth xa cov neeg tau kev pab hauv EVV thiab cov ntaub ntawv tso cai mus rau Sandata txhua hmo.
- 4) Sandata tsim muaj tus neeg tau kev pab nyob rau hauv Sandata Portal (Chaw Muab Kev Pab Saum Huab Cua).



WISCONSIN DEPARTMENT
of HEALTH SERVICES

**Vim Li Cas Thiaj Teeb
Kev-Them_Nqi-Rau-
Kev-Pab Neeg Tau
Kev Pab rau hauv
Sandata EVV Portal
(Chaw Muab Kev Pab
Saum Huab Cua)**

Vim Li Cas Thiaj Teeb Kev-Them_Nqi-Rau-Kev-Pab Neeg Tau Kev Pab rau hauv Sandata EVV Portal (Chaw Muab Kev Pab Saum Huab Cua)

- Cov neeg tau kev pab ntawm kev-them-nqi--rau-kev-pab uas tau txais tsawg dua 50 teev rau kev tu xyuas tib neeg hauv ib lub xyoo twg yuav tsis muaj daim ntawv tso cai.
- Yog tias tsis muaj ntawv tso cai, Sandata yuav tsis tau txais cov ntaub ntawv ntawm ForwardHealth.
- Qhov no ua rau kom lub chaw muab kev pab xuas tes ntaus cov ncauj lus txog tus neeg tau kev pab kev-them-nqi--rau-kev-pab rau hauv Sandata Portal (Chaw Muab Kev Pab Saum Huab Cua).



WISCONSIN DEPARTMENT
of HEALTH SERVICES

**Teeb Kev-Them_Nqi-
Rau-Kev-Pab Neeg Tau
Kev Pab rau hauv
Sandata EVV Portal
(Chaw Muab Kev Pab
Saum Huab Cua) Li Cas**

Teeb Kev-Them_Nqi-Rau-Kev-Pab Neeg Tau Kev Pab rau hauv Sandata EVV Portal (Chaw Muab Kev Pab Saum Huab Cua) (1) Li Cas

Sandata EVV Portal (Chaw Muab Kev Pab Saum Huab Cua) cov hnuv yuav rhais mus rau hnuv uas zwm muaj cov ntaub ntawv.

Program Tab (Seem Txog Txoj Kev Pab)

- **Effective Date (Hnuv Pib Siv Tau)** yog hnuv uas kho cov hloov ntawm tus neeg tau kev pab.
- **Created Date (Hnuv Tsim Muaj)** yog hnuv uas tsim muaj tus neeg tau kev pab cov ntaub ntawv.
- Hnuv **Start of Care (Pib Tu Xyuas) (SOC)** yog hnuv uas pib muab cov kev pab.

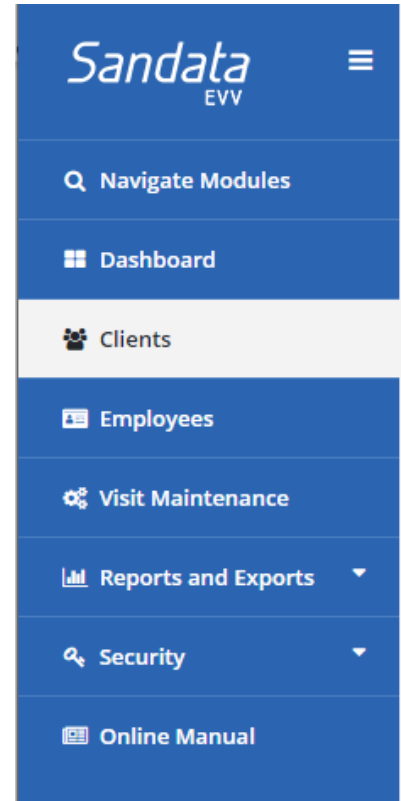
Teeb Kev-Them_Nqi-Rau-Kev-Pab Neeg Tau Kev Pab rau hauv Sandata EVV Portal (Chaw Muab Kev Pab Saum Huab Cua) (2) Li Cas

Cov Hom Kev Pab

- Hnub **Pib** yog hnub uas pib muab cov kev pab.
- Hnub **Xaus** yog qhov chaw xaiv tsis sau dab tsi rau tau.

Teeb Kev-Them_Nqi-Rau-Kev-Pab Neeg Tau Kev Pab rau hauv Sandata EVV Portal (Chaw Muab Kev Pab Saum Huab Cua) (3) Li Cas

- Txuas mus rau hauv Sandata EVV Portal (Chaw Muab Kev Pab Saum Huab Cua).
- Nias **Clients (Cov Neeg Tau Kev Pab)** los ntawm qhov chaw taw qhia kom mus cuag tau cov ntaub ntawv txog tus neeg.
- Daim phiaj Neeg Tau Kev Pab/Txoj Kev Pab yuav nthuav tshwm.



Teeb Kev-Them_Nqi-Rau-Kev-Pab Neeg Tau Kev Pab rau hauv Sandata EVV Portal (Chaw Muab Kev Pab Saum Huab Cua) (4) Li Cas

- Nrhiav tus neeg tau kev pab.

Select a Client / Program As of: 12:26 PM

CREATE FFS CLIENT

| | | | |
|---|---|--|---|
| LAST NAME <input type="text" value="Medicaid"/> | FIRST NAME <input type="text" value="Mary"/> | STATUS <input type="text" value="Select Status"/> | CLIENT ID <input type="text" value="Enter Client ID"/> |
| CLIENT PAYER ID <input type="text" value="Enter Client Payer ID"/> | MEDICAID ID <input type="text" value="Enter Medicaid ID"/> | PROGRAM <input type="text" value="Select Program"/> | LANGUAGE <input type="text" value="Select Language"/> |

PRIMARY PAYER

SEARCH

CLEAR

There are no records matching the provided search criteria

Teeb Kev-Them_Nqi-Rau-Kev-Pab Neeg Tau Kev Pab rau hauv Sandata EVV Portal (Chaw Muab Kev Pab Saum Huab Cua) (5) Li Cas

- Nias lub yeem **Create FFS Client (Tsim Muaj FFS Tus Neeg Tau Kev Pab)** yog tias nrhiav tsis pom tus neeg tau kev pab.

Select a Client / Program As of: 10:17 AM **CREATE FFS CLIENT**

| | | | |
|--|--|--|--|
| LAST NAME <input type="text" value="Enter Last Name"/> | FIRST NAME <input type="text" value="Enter First Name"/> | STATUS <input style="border: none; background-color: #f0f0f0; cursor: pointer; text-align: right; padding-right: 5px;" type="text" value="Select Status"/> ▼ | CLIENT ID <input type="text" value="Enter Client ID"/> |
| CLIENT PAYER ID <input type="text" value="Enter Client Payer ID"/> | MEDICAID ID <input type="text" value="Enter Medicaid ID"/> | PROGRAM <input style="border: none; background-color: #f0f0f0; cursor: pointer; text-align: right; padding-right: 5px;" type="text" value="Select Program"/> ▼ | LANGUAGE <input style="border: none; background-color: #f0f0f0; cursor: pointer; text-align: right; padding-right: 5px;" type="text" value="Select Language"/> ▼ |
| PRIMARY PAYER <input style="border: none; background-color: #f0f0f0; cursor: pointer; text-align: right; padding-right: 5px;" type="text" value="Select Primary Payer"/> ▼ | | | |

Q SEARCH CLEAR

Teeb Kev-Them_Nqi-Rau-Kev-Pab Neeg Tau Kev Pab rau hauv Sandata EVV Portal (Chaw Muab Kev Pab Saum Huab Cua) (6) Li Cas

- Ntaus cov ncauj lus cim nrog lub (*) uas yuav tsum muaj thiab nias **Create FFS Client (Tsim Muaj FFS Tus Neeg Tau Kev Pab)**. Tsim muaj cov ntaub ntawv rau tus neeg tau kev-them-nqi-rau-kev-pab lawm, thiab seem txog **Personal (Tus Neeg)** yuav tshwm kom ntaus tau ncauj lus ntxiv.

New FFS Client

FIRST NAME *

LAST NAME *

PROGRAM *

MEDICAID ID *

CLIENT PAYER ID

SSN

PHONE

Teb Kom Tiav Personal Tab (Seem Txog Tus Neeg) (1)

- Taw qhia cov kab sau thiab ntaus cov ncauj lus yuav tau muaj rau (*).
- Hla cov zas doog vim kov tsis tau lawv.
- Ntaus cov ncauj lus rau cov kab uas yeem teb kom nws muaj laj thawj rau lub chaw muab kev pab txoj kev lag luam.

The screenshot shows a web form with two main sections: Personal and Addresses (1). The Personal section includes fields for Title, First Name, Middle Initial, Last Name, Suffix, SSN, Gender, Birth Date, Primary Spoken Language, Medicaid ID, and Client ID. The Addresses (1) section includes a dropdown for the current address, an 'ADD NEW ADDRESS' button, and fields for Address Type, Address Label, Address Line 1, Address Line 2, Zipcode, City, County, and State. Below the addresses section are fields for Phone Numbers (1-4) and an 'ACTIVE' checkbox.

Personal

TITLE: Select Title (dropdown), FIRST NAME *: test, MIDDLE INITIAL: []

LAST NAME *: Member, SUFFIX: Select Suffix (dropdown), SSN: XXX-XX-XXXX

GENDER *: 0- Unknown (dropdown), BIRTH DATE: mm/dd/yyyy (calendar icon), PRIMARY SPOKEN LANGUAGE: ENG- English (dropdown)

MEDICAID ID *: 1234567890, CLIENT ID: 103843

REQUEST DEVICE

Addresses (1)

(Current) (dropdown) **ADD NEW ADDRESS**

ADDRESS TYPE *: Select Address Type (dropdown), ADDRESS LABEL: [], ADDRESS LINE 1 *: []

ADDRESS LINE 2: [], ZIPCODE *: [], CITY *: []

COUNTY: [], STATE *: Select State (dropdown)

Phone Numbers, Etc

PHONE 1 *: () : - , PHONE 2: () : - , PHONE 3: () : - , PHONE 4: () : -

EMAIL: [] ACTIVE

Teb Kom Tiav Personal Tab (Seem Txog Tus Neeg) (2)

Ntaus tus neeg tau kev pab qhov chaw nyob:

- Hom Chaw Nyob (Lwm qhov)
- Kab Chaw Nyob 1
- Zauv Zip Code
- Zos
- Xeev

Addresses (1)

39 E State Street H- Home (Current)

ADDRESS TYPE * ADDRESS LABEL

H- Home

ADDRESS LINE 1 * ADDRESS LINE 2

39 E State Street

ZIPCODE * CITY * COUNTY

43207-____ Columbus Franklin

STATE *

Ohio

Teb Kom Tiav Personal Tab (Seem Txog Tus Neeg) (3)

- Ntaus tus xov tooj txuas hauv tsev los sis Voice over Internet Protocol (Kaw Suab Lus hauv Iv Taws Nej) (VoIP) cov xov tooj, yog tias muaj, rau kev siv EVV nrog tus neeg tau kev pab.

Phone Numbers, Etc

| | | | |
|--------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|
| PHONE 1 * | PHONE 2 | PHONE 3 | PHONE 4 |
| <input type="text" value="() - -"/> | <input type="text" value="() - -"/> | <input type="text" value="() - -"/> | <input type="text" value="() - -"/> |

EMAIL

ACTIVE

Teb Kom Tiav Program Tab (Seem Txog Txoj Kev Pab) (1)

- Nias rau seem **Program** (Seem Txog Txoj Kev Pab)

Client Status

STATUS *
02- Active

EFFECTIVE DATE *
08/05/2020

REASON FOR CHANGE
Select Reason For Change

Program Details

PROGRAM *
WIIRISFEA- WIIRISFEA

SUPERVISOR
Select Supervisor

ENROLLMENT DATE
mm/dd/yyyy

CREATED DATE *
08/05/2020

SDC DATE
08/05/2020

EOC DATE
mm/dd/yyyy

ELIGIBILITY BEGIN DATE
mm/dd/yyyy

ELIGIBILITY END DATE
mm/dd/yyyy

Services *

Payers

| Rank | Payer | Medicaid ID | Client Payer ID |
|------|---------|-------------|-----------------|
| 1 | PREMIER | 1112221017 | |

Authorizations

Hide Outdated Auths Hide Voided Auths

Physicians

PRIMARY
SECONDARY

CERTIFYING
ORDERING


SAVE & CLOSE CANCEL

Teb Kom Tiav Program Tab (Seem Txog Txoj Kev Pab) (2)

- Hloov ntawm kab **Client Status (Neeg Tau Kev Pab Qib Twg) 01 - Pending (Tseem Tos)** mus rau **02- Active (Tseem Tau Kev Pab)**.
- Kab **Effective Date (Hnub Pib Tau)** yuav cia li yog hnub uas tsim muaj cov ntaub ntawv rau tus neeg tau kev pab.

Client Status

STATUS * EFFECTIVE DATE * REASON FOR CHANGE

| | | |
|---------------|--|----------------------------|
| 01- Pending ▼ | 12/16/2020  | Select Reason For Change ▼ |
| 01- Pending | | |
| 02- Active | | |
| 04- Inactive | | |

Program Details

Teb Kom Tiav Program Tab (Seem Txog Txoj Kev Pab) (3)

- Xav hloov hnub pib tu xyuas rau **SOC Date (SOC Hnub Tim)** yuav tsum teeb tus neeg tau kev pab rau **02-Active (Tseem Tau Kev Pab)**.
- Ntaus hnub tshiab rau kem **SOC Date (SOC Hnub Tim)** box.

The screenshot shows a web form with two main sections: 'Client Status' and 'Program Details'. The 'Client Status' section includes a 'STATUS' dropdown menu set to '02- Active', an 'EFFECTIVE DATE' field with the value '10/20/2020', and a 'REASON FOR CHANGE' dropdown menu set to 'Select Reason'. The 'Program Details' section includes a 'PROGRAM' dropdown menu set to 'FFS- Fee For Service', a 'SUPERVISOR' dropdown menu set to 'Select Supervisor', and several date fields: 'ENROLLMENT DATE' (mm/dd/yyyy), 'CREATED DATE' (10/19/2020), 'SOC DATE' (12/01/2019), 'EOC DATE' (mm/dd/yyyy), 'ELIGIBILITY BEGIN DATE' (mm/dd/yyyy), and 'ELIGIBILITY END DATE' (mm/dd/yyyy). Each date field has a calendar icon next to it.

| Client Status | |
|---------------|-------------------|
| STATUS * | EFFECTIVE DATE * |
| 02- Active | 10/20/2020 |
| | REASON FOR CHANGE |
| | Select Reason |

| Program Details | |
|------------------------|----------------------|
| PROGRAM * | SUPERVISOR |
| FFS- Fee For Service | Select Supervisor |
| ENROLLMENT DATE | CREATED DATE * |
| mm/dd/yyyy | 10/19/2020 |
| SOC DATE | EOC DATE |
| 12/01/2019 | mm/dd/yyyy |
| ELIGIBILITY BEGIN DATE | ELIGIBILITY END DATE |
| mm/dd/yyyy | mm/dd/yyyy |

Teb Kom Tiav Program Tab (Seem Txog Txoj Kev Pab) (4)

- Nias tus cim + kom ntxiv tau ib yam kev pab.
- Xaiv qhov **Service (Kev pab)** ntawm cov teev muaj uas rub tau los thiab ntxiv **Begin date (Pib Hnub Tim)** rau.
- Nias **Save (Zwm Cia)**.



Service for client MRBOne, Test ×

SERVICE *

T1019- T1019 ▾

BEGIN DATE *

07/20/2020 📅

END DATE

mm/dd/yyyy 📅

SAVE **CANCEL**

Teb Kom Tiav Program Tab Seem Txog Txoj Kev Pab (5)

- Qhov kab rau lub Chaw Them yuav cia li tsim muaj rau hauv Wisconsin Fee For Service (Wisconsin Kev-Them-Nqi-Rau-Kev Pab) (WIFFS).

Services *

| Code | Description | Start | End |
|-------|-------------------------|---------|-----|
| T1019 | PERSONAL CARE SVC 15MIN | 11/5/20 | |

Payers

| Rank | Payer | Medicaid ID | Client Payer ID |
|------|-------|-------------|-----------------|
| 1 | WIFFS | 3332221111 | |

Authorizations

Hide Outdated Auths Hide Voided Auths

Physicians

| | | | |
|------------|----------------------|-----------|----------------------|
| PRIMARY | <input type="text"/> | SECONDARY | <input type="text"/> |
| CERTIFYING | <input type="text"/> | ORDERING | <input type="text"/> |



WISCONSIN DEPARTMENT
of HEALTH SERVICES

**Kev Qhia Txog
Tsim Muaj Neeg
Kev-Them-Nqi-
Rau-Kev Pab
Tshiab**



WISCONSIN DEPARTMENT
of HEALTH SERVICES

Cov Chaw Muaj Kev Pab

Cov Chaw Muaj Kev Pab

- Hu rau EVV Chaw Pab Neeg Qhua ntawm 833-931-2035
7 teev sawv ntxov txog–6 teev tsaus ntuj
- Kev pab txhawb hauv ntawv Email
txhawb: VDXC.ContactEVV@wisconsin.gov
- Cov neeg tuav hauj lwm lis ntaub ntawv kev kawm siv EVV
qhov vas sab ntawm
<https://www.dhs.wisconsin.gov/evv/training-administrators.htm>
muaj ncauj lus ntxiv txog qauv siv rau neeg tau kev pab:
 - PowerPoint 4: Client Format (Kev Teeb Txheeb Rau Neeg Tau Kev Pab), P-02749
 - Wisconsin Kev Coj Qhia Pab Txhawb Rau EVV, P-02745



WISCONSIN DEPARTMENT
of HEALTH SERVICES

Ua Koj Tsaug