

COVERAGE DETERMINATION SOFTWARE (CDS) *revised 1/1/2000*

All Medicaid-certified providers receive coverage determination software (CDS) upon certification and are required to use it for recipients who are eligible for both Medicare and Wisconsin Medicaid. This computer software helps providers identify when they should bill Medicare before billing Wisconsin Medicaid for dually eligible recipients. It also allows you to access help screens which explain Medicare home health policy. The printed results from the CDS determination provide documentation to meet the federal requirement that services covered by Medicare are not paid by Wisconsin Medicaid.

Home health and personal care agencies are required to use the CDS for recipients who are eligible for both Medicare and Wisconsin Medicaid. Requirements are reviewed below:

- Use the CDS before your agency provides Wisconsin Medicaid services.
- Use the CDS when a recipient's condition or status changes, making the recipient potentially eligible for Medicare coverage.
- Keep a printed copy of the results of the software's determination on file and on the agency's premises for audit purposes.

If you are unable to access the CDS with your computer system or have computer problems, you can use the Worksheet for Home Health Coverage Determination Questions from this manual to reach the same results. Photocopy the final eligibility determination from Appendix B of this manual. Keep a copy of the completed worksheet and the final eligibility determination in your files.

Further Information

Technical questions about the software should be directed to:

United Wisconsin Proservices, Inc.
401 W. Michigan Street
Milwaukee, WI 53203

Telephone: (800) 822-8050
Fax: (414) 226-6033

Policy and billing questions should be directed to:

Medicaid Provider Services
(800) 947-9627 or (608) 221-9883

Windows NT users

If you use a Windows NT operating system, you will *not* be able to use the CDS software print option. In this situation, you may complete the worksheet from this manual instead of using the software. A Windows-NT compatible version of the CDS software will be available to providers in the future.

Coverage Determination Software:

This Coverage Determination Software (CDS) was developed by Wisconsin Medicaid as a tool to assist in determining whether Medicare should be billed prior to Medicaid for home care services provided to dually eligible recipients. The software does not represent all Medicare policy regarding home care services and does not guarantee payment by either Medicare or Medicaid.

Personal care agencies can contact the Division of Health Care Financing with questions regarding home care policy. The source of Medicare-related material within this software is the Medicare Home Health Agency Manual, U.S. Department of Health and Human Services, Health Care Financing Administration, April 1996 and Transmittal Number A97-12, September 1997.

Table of Contents	Page
Software installation.....	4
Main Menu screens.....	5
Worksheet questions.....	13
Coverage determination questions	
Introduction questions.....	15
Screen 1.....	16
Help screens for screen 1.....	17
Screen 7.....	18
Screen 8.....	18
Screen 10.....	18
Screen 2.....	19
Screen 3.....	19
Help screen for screen 3.....	20
Screen 4.....	20
Help screen for screen 4.....	21
Screen 5.....	21
Help screen for screen 5.....	22
Screen 9.....	22
Screen 6.....	23
Help screens for screen 6.....	23
Screen 12.....	25
Screen 11.....	25
Appendix A (Flowchart).....	a
Appendix B (Determination Screens).....	b1
Appendix C (Determination Reason Codes and Error Codes).....	c

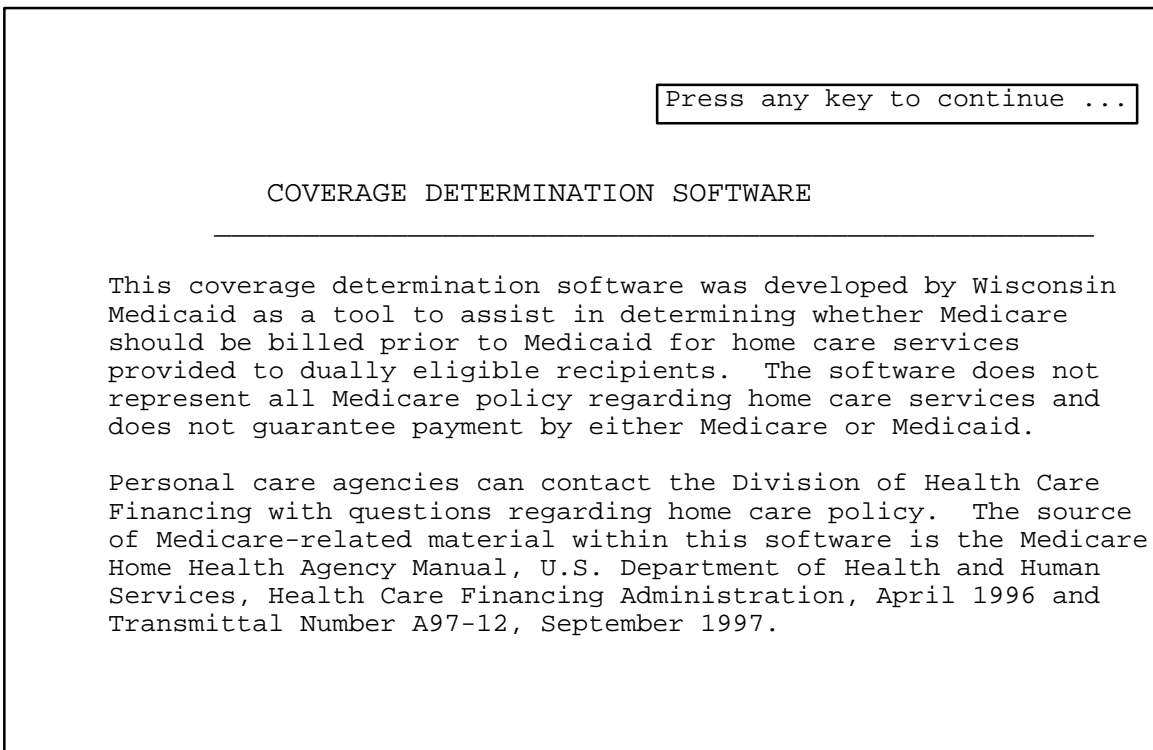
Starting the Wisconsin Medicaid Coverage Determination Software

To use this software, you will need a 386 processor or faster PC with DOS or WINDOWS 3.1 or higher.

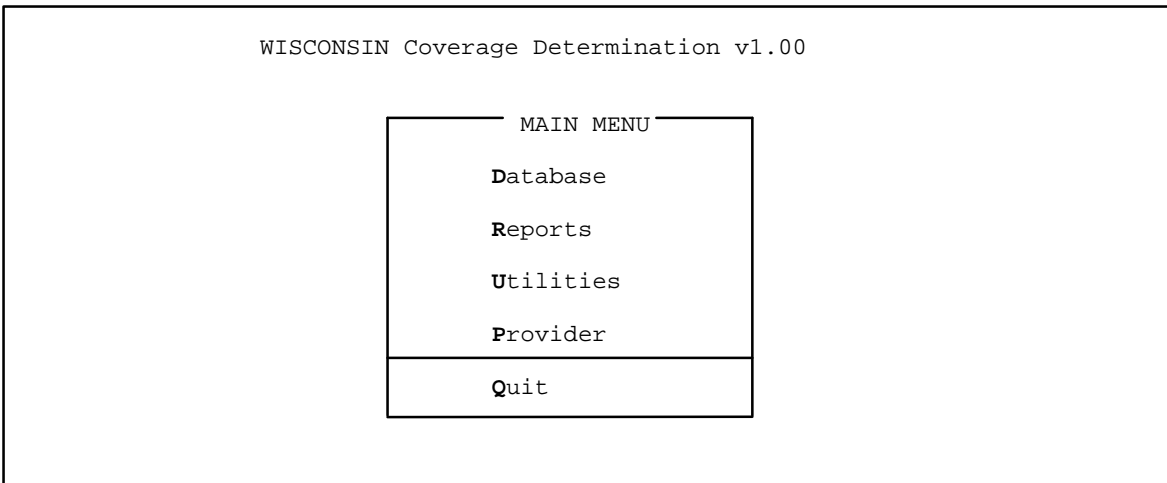
After installation, start the Coverage Determination Software (CDS) by **typing CDS at the C:\ prompt** or as directed by your information systems department.

After the software loads, the first screen will appear. After reading this message, **press any key to enter the Main Menu of the work area.**

Please use the flowchart in Appendix A as a helpful guide when reading this manual.



The Main Menu screen appears.



From this menu, choose from the following options:

- Database -** This option allows you to enter new patient information or to retrieve existing patient information in the database to use in determining coverage.
- Reports -** This option allows you to print an alphabetical patient listing and/or a qualifier code list.
- Utilities -** This option allows you to rebuild the index file of the database.
- Provider -** This option allows you to enter your agency information.
- Quit -** This option closes the software.

Following are the screens that display for each option.

When **S**earch is selected, the following screen appears. A prompt pops up (not pictured below) which allows you to enter information for searching. You may fill in the entire last name of the patient or just the first letter of the last name. When you have done this, select **O**K to continue with the search or **C**ancel to return to the Database Screen.

When you select **S**earch, a matching record is retrieved from the database and the information will fill in as on the screen below.

You may now **E**dit the record or proceed to **C**overage determination.

```

_____ WISCONSIN Coverage Determination v1.00 _____
Rec: 268
Last Name: [LAST ] < Add >
First Name/Init: [FIRST ] [M] < Edit >
Address: [123 ANYSTREET ] < Next >
City/St: [ANYCITY ] < Prior >
Zip: [53212 ] < Search >
Date of Birth: [ / / ] <PRovider>
Start of Care: [ / / ] < Quit >
Entered By: [ ]
Entered On: 03/26/1998
<Coverage> <Dial-Up> <Upgrade>
Press Enter or Highlighted Letter to Select
```

Reports

When **Reports** is selected, a prompt pops up to ask if you want to print a patient list (see screen below).

```
WISCONSIN Coverage Determination v1.00

      MAIN MENU
      Database
      Reports
      Utilities
      Provider
      Quit

Print Patient List?
< YES > < NO >
```

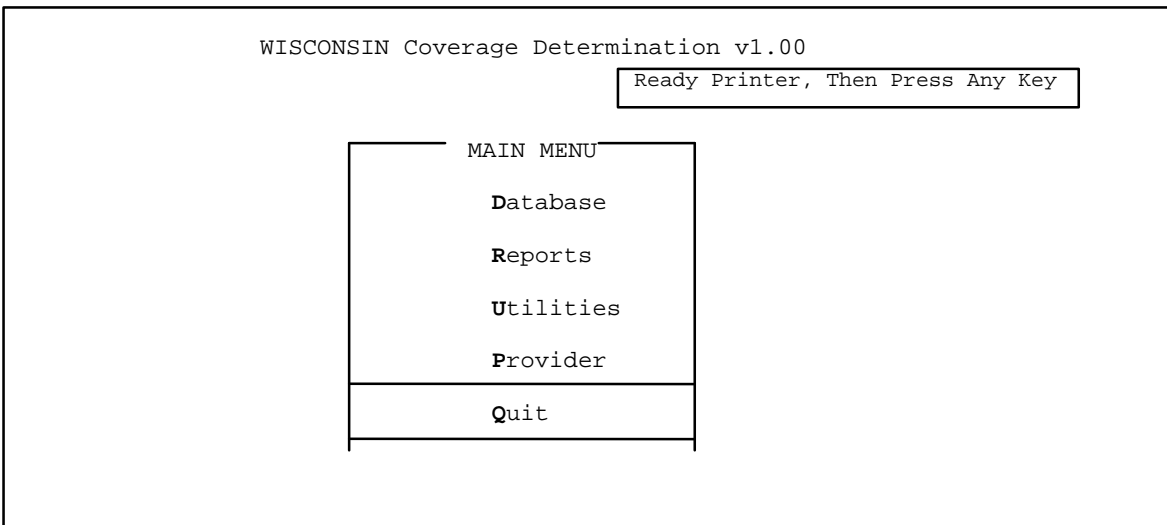
If you answer **NO** to print the patient list, you will return to the Main Menu screen. If you answer **YES**, a listing of patients will print out in alphabetical order. A second menu will then pop up. It will ask if you want to print out the list of qualifier codes and reasons (see Appendix C for a listing of qualifier codes). If you select **YES**, the reports will print out automatically. If you select **NO**, you will be returned to the Main Menu.

```
WISCONSIN Coverage Determination v1.00

      MAIN MENU
      Database
      Reports
      Utilities
      Provider
      Quit

Include Reason Code List?
< YES > < NO >
```

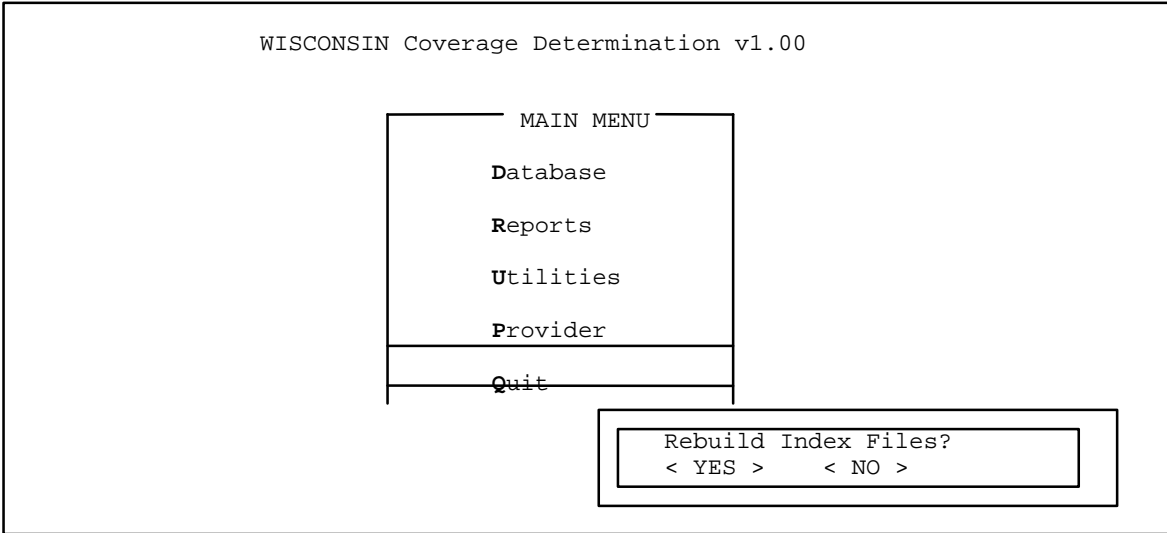

This screen appears, allowing you time to ready your printer (make sure that it is turned on, has sufficient paper, etc.). Select YES when you are ready to print.



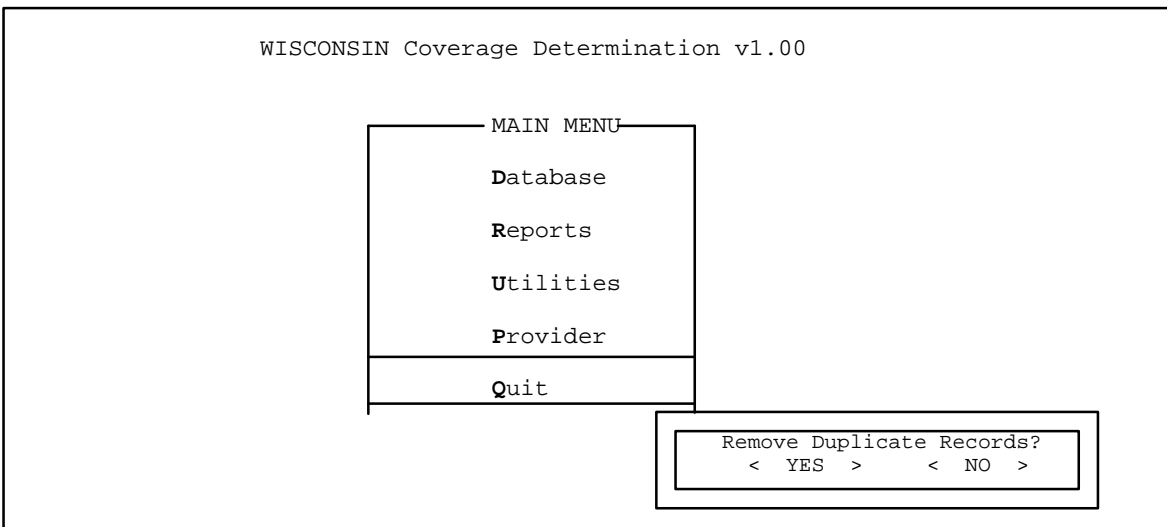
The reports you have selected will print.

Utilities

When **Utilities** is selected, you are asked if you want to rebuild the index file of the master patient list for the database.



Answer YES or NO. If you answer YES, a message will pop up and ask if you want to remove any duplicate records. If you answer YES, the system will perform the selected task then return you to the Main Menu. If you choose NO, you will be returned to the Main Menu screen.



Provider

Choosing this option allows you to enter and maintain information specific to your agency. This information includes your Wisconsin Medicaid provider number, name, full address, and phone number. The remaining fields on this screen are reserved for future use. After entering data, press the **F10** key to save the information and return to the Main Menu. Press the ESC key to return to the Main Menu without making any changes.

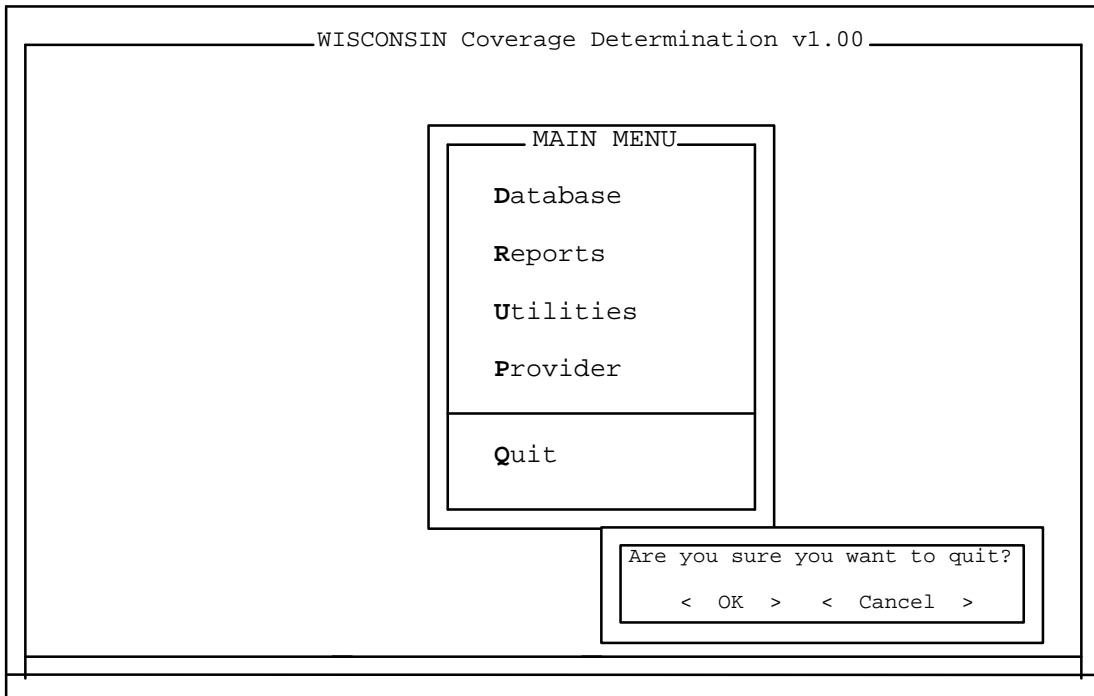
```

      WISCONSIN Coverage Determination v1.00
    MA Prov#: [00000001]
    Name:     [SAMPLE HOME HEALTH AGENCY]
    Address:  [1515 RIVERCENTER  ]
    City:     [MILWAUKEE      ]
    State:    [WI]
    ZIP:      [53212      ]
    Phone:    [4142266239]
    Comm Port [3]
    Baud Rate [19200]
    Upgrade#  [1          ]
    HIQA#     [1          ]
    HIQA Emulat [1      ]
    MA#       [1          ]
    MA Emulat  [1          ]

```

Quit

If you choose this option, a message will pop up to verify that you want to exit the software. Select NO to return to the Main Menu screen. Select YES to close the software package.



WORKSHEET FOR HOME HEALTH COVERAGE DETERMINATION QUESTIONS

The following worksheet can be used if the CDS is unavailable.

Last Name _____
First Name _____ Middle Initial _____

Address _____
City _____ State _____
ZIP _____

Medicaid Identification Number _____
Date of Birth _____
Medicare Start of Care _____

Entered by _____

(1) Valid Medicare Card () Yes () No Medicare ID# _____

If the answer is no, end of questions. The patient must be dually eligible for Medicare/Medicaid to qualify for the coverages determined in this program. If yes, continue with question 2.

(2) Is the recipient eligible for:
() Part A
() Part B

(3) Valid Medicaid Card () Yes () No Medicaid ID# _____

If the answer is no, end of questions. The patient must be dually eligible for Medicare/Medicaid to qualify for the coverages determined in this program. If yes, continue with question 4.

(4) Is the recipient homebound?
() Yes
() No

If the answer is no, go to question 10. If yes, go to question 5.

(5) Does the recipient need Medicare-covered physical therapy, speech therapy or continuous occupational therapy?
() Yes
() No

If the answer is yes, go to question 9. If no, go to question 6.

(6) Does recipient need Medicare-covered skilled nursing (SN) fewer than seven days a week or less than eight hours of each day for periods of 21 days or less, with extension in exceptional circumstances when the need for additional care is finite and predictable?
() Yes
() No

If the answer is yes, go to question 9. If no, go to question 7.

(7) Does recipient need SN fewer than seven days a week for long term care for any Medicare-covered services?

- () Yes
- () No

If the answer is yes, go to question 9. If no, go to question 8.

(8) Is SN (up to and including several visits per day, seven days per week) needed long term for a recipient who is physically or mentally unable to self-administer insulin and there is no willing or able caregiver?

- () Yes
- () No

If yes, go to question 9. A no answer results in a determination of Medicare-INELIGIBLE (screen 9, see Appendix B, page 1 to photocopy). End of questions.

(9) Does recipient need assistance with activities of daily living and/or other covered home health aide services?

- () Yes
- () No

A yes answer results in a determination of Medicare-ELIGIBLE (screen 12, see Appendix B, page 3 to photocopy). A no answer results in a determination of Medicare-ELIGIBLE (screen 11, see Appendix B, page 2 to photocopy). End of questions.

(10) Can recipient reasonably obtain services elsewhere?

- () Yes
- () No

A yes answer results in a determination of Medicare-INELIGIBLE (screen 8, see Appendix B, page 1 to photocopy). A no answer results in a determination of Medicare-INELIGIBLE. Recipient also does not meet Wisconsin Medicaid requirements for home health services (screen 10, see Appendix B, page 2 to photocopy). End of questions.

Coverage Determination Questions

Instructions at the bottom of the screen show you how to move around the screen. You can move from field to field by pressing the tab key; you can select an item by pressing the space bar or enter; or you can accept an answer and move to the next field on the screen by pressing enter. Press the highlighted letter of any command to launch the command. Press **F12**, then select CANCEL to exit and shut down the software without saving any changes.

The Introduction Question 1 screen, shown below, appears when **C**overage is selected (from the Database Menu). This screen allows you to confirm and enter the Medicare ID number. If this record is for an existing patient, the Medicare ID field will have information from the database. If the record is incorrect or blank, you can enter the correct Medicare ID. If the Medicare ID is unknown at this time, you may still continue with coverage determination by entering a 1 in that field. You may then edit the record at any time in the future to enter the correct Medicare ID.

Click on both boxes or highlight a box and press enter to check if the patient is eligible for Part A and/or Part B coverage.

The commands at the bottom of the screen allow you to proceed to the next **S**creen or **Q**uit. The command to return to the **P**Revious screen is not functional for this screen since this is the first screen of the section.

Introduction Question 1		
WISCONSIN Coverage Determination		
I. Is the patient entitled to Medicare and/or Medicaid?		
Does the patient have a valid Medicare card?		
() NO	() YES	Medicare ID: []
If Medicare ID Unknown...Check YES and Enter 1 for card number.		
If the answer is no, exit program. Patient not Medicare eligible.		
Is the patient eligible for:		
[]	Part A	
[]	Part B	
The patient must be dually eligible for Medicare/Medicaid to qualify for the coverages determined in this program.		
<NEXT SCREEN>	<PREVIOUS SCREEN>	<QUIT>
TAB=Next Button, SPACE/ENTER=Select Button, ENTER=Next Text Field		

When Introduction Question 1 is completed, Press **S** to continue. The Introduction Question 2 screen appears, allowing you to gather Medicaid information.

This screen allows the user to confirm or enter the Medicaid ID number. If it is not known at this time, continue by entering a 1 for the ID, then pressing **S**.

```

Introduction Question 2
-----
WISCONSIN Coverage Determination
I. Is the patient entitled to Medicare and/or Medicaid?

    Does the patient have a valid Medicaid card?
    ( ) NO ( ) YES Medicaid ID: [ ]

If Medicaid number is unknown...Check YES and enter 1 for number
If the answer is no, exit program. Patient not Medicaid eligible.

NOTE: Check Medicaid Dial-Up, Provider Services or Automated
Voice Response system for eligibility information.

NOTE: Refer to the All-Provider Handbook for
eligibility information.

<NEXT SCREEN> <PREVIOUS SCREEN> <QUIT>
TAB=Next Button, SPACE/ENTER=Select Button, ENTER=Next Text Field
    
```

Press **Q** to return to the Database Menu or Press **S** to continue on to the next screen. The next screen begins the series of questions used to determine if the patient's home care services qualify for Medicare coverage.

The question on screen 1 is to determine if the patient qualifies as "homebound." Press **F1** to review the Medicare definition of homebound. The definition pops up on a series of three screens. Press **Quit** at any time to return to screen 1 (which contains the question, "Is the recipient homebound?"), or press **S** or **P** to move through the definition screens.

```

Screen 1
-----
WISCONSIN Coverage Determination
WISCONSIN MEDICAID COVERAGE DETERMINATION QUESTIONS

Is the recipient homebound?
( ) YES
( ) NO

HIT F1 for Medicare definition of 'homebound'.

<NEXT SCREEN> <PREVIOUS SCREEN> <QUIT>
TAB=Next Button, SPACE/ENTER=Select Button, ENTER=Next Text Field
    
```


These three screens contain the definition of "homebound." Press Q to return to screen 1.

Medicare Information Help for Screen 1

Confined to the Home.

A. Patient Confined To The Home--In order for a patient to be eligible to receive covered home health services under both Part A and Part B, the law requires that a physician certify in all cases that the patient is confined to his/her home.

An individual does not have to be bedridden to be considered as confined to the home. However, the condition of these patients should be such that there exists a normal inability to leave home and, consequently, leaving home would require a considerable and taxing effort. If the patient does in fact leave the home, the patient may nevertheless be considered homebound if the absences from the home are infrequent or are for periods of relatively short duration, or are attributable to the need to receive medical treatment.

Definition continued on next screen...

Press QUIT to close definition...

<NEXT SCREEN> <PREVIOUS SCREEN> <QUIT>

Medicare Information Help for Screen 1

Medicare Homebound Definition - Page 2

Absences attributable to the need to receive medical treatment include attendance at adult day care centers to receive medical care, ongoing receipt of outpatient kidney dialysis, and the receipt of outpatient chemotherapy or radiation therapy. It is expected that in most instances, absences from the home that occur will be for the purpose of receiving medical treatment.

However, occasional absences from the home for nonmedical purposes (e.g., an occasional trip to the barber, a walk around the block, or a drive) would not necessitate a finding that the patient is not homebound if the absences are undertaken on an infrequent basis or are of relatively short duration and do not indicate that the patient has the capacity to obtain the health care provided outside rather than in the home.

Definition continued on next screen...

Press QUIT to close definition

<NEXT SCREEN> <PREVIOUS SCREEN> <QUIT>

Medicare Information Help for Screen 1

Medicare Homebound Definition - Page 3

Generally speaking, a patient will be considered to be homebound if he or she has a condition due to an illness or injury that restricts his or her ability to leave his or her place of residence except with the aid of supportive devices such as crutches, canes, wheelchairs, and walkers, the use of special transportation, or the assistance of another person or if leaving home is medically contraindicated. See section 204.1 of the Medicare Home Health Agency Manual for more information.

Press QUIT to close definition...

<NEXT SCREEN> <PREVIOUS SCREEN> <QUIT>

After closing the homebound definition, you return to screen 1. If the answer to the homebound question on screen 1 is NO, the patient is not eligible for Medicare home health services. A question on access to care pops up to assist you with Medicaid coverage determination.

Screen 7
WISCONSIN Coverage Determination
The recipient is not Medicare eligible. The following question will help determine Medicaid coverage. Can recipient reasonably obtain services elsewhere?
() Yes
() No
<NEXT SCREEN> <PREVIOUS SCREEN> <QUIT>
TAB=Next Button, SPACE/ENTER=Select Button, ENTER=Next Text Field

A NO answer to screen 7 will display the following determination (screen 10). After reading the determination, press Enter. A one-page report stating this determination for the specified recipient will print automatically and you will be returned to the Main Menu.

WISCONSIN	Ready Printer For Report...press a key
Medicare - INELIGIBLE	Screen 10
Not Medicare-covered for home health services. For Wisconsin Medicaid coverage information, see provider publications.	
< OK > < MORE >	

A YES answer to screen 7 will display the following determination (screen 8). After reading the determination, press Enter. A one-page report stating this determination for the specified recipient will print automatically and you will be returned to the Main Menu.

WISCONSIN	Ready Printer For Report...press a key
Medicare - INELIGIBLE	Screen 8
Recipient also does not meet Wisconsin Medicaid requirements for home health services.	
< OK > < MORE >	

When the homebound question on screen 1 is answered as YES, the following screen appears, asking if the patient requires physical or speech therapy, or has a continued need for occupational therapy.

Screen 2

WISCONSIN Coverage Determination

Does recipient need Medicare-covered physical or speech therapy or have a continued need for occupational therapy?
() YES () NO

Although a patient must be confined to the home to be eligible for covered home health services, some services cannot be provided at the patient's residence because equipment is required that cannot be made available there.

If the services required by a patient involve the use of such equipment, the home health agency may make arrangements with a hospital, skilled nursing facility, or a rehabilitation center to provide these services on an outpatient basis. However, even in these situations, for the services to be covered as home health services the patient must be considered confined to his or her home. To receive such outpatient services, a homebound patient will generally require the use of supportive devices, special transportation, or the assistance of another person to travel to the appropriate facility.

<NEXT SCREEN> <PREVIOUS SCREEN> <QUIT>
TAB=Next Button, SPACE/ENTER=Select Button, ENTER=Next Text Field

When YES for screen 2 is selected, screen 6 appears (see screen 6 on page 23). Answering the question on screen 6 will lead to a determination. After reading the determination, press Enter. A one-page report stating this determination for the specified recipient will print automatically and you will be returned to the Main Menu.

When NO for screen 2 is selected, screen 3 appears (below).

Screen 3

WISCONSIN Coverage Determination

Does recipient need Medicare-covered skilled nursing fewer than seven days per week or less than eight hours of each day for periods of 21 days or less, with extension in exceptional circumstances when the need for additional care is finite and predictable? For example: multiple recent periods for recurrent instabilities or for long term care with progress being made (e.g., slowly healing wounds).
() YES () NO

If the only reason for the skilled nursing services is medication set-up, prefilling insulin syringes, or venipuncture, the visit does not qualify for Medicare. Therefore, you should answer NO to this question.

Hit **F2** for Medicare Care of Wounds example.

<NEXT SCREEN> <PREVIOUS SCREEN> <QUIT>
TAB=Next Button, SPACE/ENTER=Select Button, ENTER=Next Text Field

Press the **F2** key to reference a definition of "Care of Wounds."

The following screen is the definition of "Care Of Wounds." This is a one-screen definition. To return to the previous screen, select **Quit**.

Help for Screen 3
Medicare Information
<p>Care Of Wounds (including, but not limited to ulcers, burns, pressure sores, open surgical sites, fistulas, tube sites and tumor erosion sites) when the skills of a licensed nurse are needed to provide safely and effectively the services necessary to treat the illness or injury, is considered to be a skilled nursing service. For skilled nursing care to be reasonable and necessary to treat a wound, the size, depth, nature of drainage (color, odor, consistency and quantity), condition and appearance of the skin surrounding the wound must be documented in the clinical findings so that an assessment of the need for skilled nursing care can be made. Coverage or denial of skilled nursing visits for wound care may not be based solely on the stage classification of the wound, but rather must be based on all of the documented clinical findings. Moreover, the plan of care must contain the specific instruction for the treatment of the wound. See section 205.1 of the Medicare Home Health Agency Manual for more information.</p> <p>Press QUIT to close definition...</p> <p style="text-align: center;"><QUIT></p>

When **YES** for screen 3 is selected, screen 6 appears (see screen 6 on page 23). Answering the question on screen 6 will lead to a determination. After reading the determination, press Enter. A one-page report stating this determination for the specified recipient will print automatically and you will be returned to the Main Menu.

Answering **NO** to screen 3 causes screen 4 to appear. Additional information about Vitamin B injections and catheter care is available by pressing **F3**.

Screen 4
WISCONSIN Coverage Determination
<p>Does recipient need skilled nursing fewer than seven days per week for long term care for any Medicare-covered services? For example: catheter changes, or vitamin B-12 or calcimar injections?</p> <p style="text-align: center;">() YES () NO</p> <p>If the only reason for the skilled care is medication set-up, prefilling insulin syringes, or venipuncture, the visit does not qualify for Medicare. Therefore, you should answer NO to this question.</p> <p>Hit F3 for Medicare vitamin B-12 and catheter care examples.</p> <p style="text-align: center;"><NEXT SCREEN> <PREVIOUS SCREEN> <QUIT></p> <p>TAB=Next Button, SPACE/ENTER=Select Button, ENTER=Next Text Field</p>

The following screen contains information about Vitamin B injections and catheter care. Press **Quit** after reviewing the information.

Help for Screen 4

Medicare Information

For a patient with pernicious anemia caused by a B-12 deficiency, intramuscular or subcutaneous injection of vitamin B-12 at a dose from 100 to 1000 micrograms no more frequently than once monthly is the accepted reasonable and necessary dosage schedule for maintenance treatment. More frequent injections would be appropriate in the initial or acute phase of the disease until it has been determined through laboratory tests that the patient can be sustained on a maintenance dose.

Insertion and sterile irrigation and replacement of catheters, care of suprapubic catheter, and, in selected patients, urethral catheters, are considered to be skilled nursing services. Where the catheter is necessitated by a permanent or temporary loss of bladder control, skilled nursing services are provided at a frequency appropriate to the type of catheter in use would be considered reasonable and necessary. Absent complications, Foley catheters generally require skilled care approximately once every 30 days and silicone catheters generally require skilled care once every 60-90 days and this frequency of service would be considered reasonable and necessary. However, where there are complications that require more frequent skilled care related to the catheter, such care would, with adequate documentation, be covered. See section 205.1 of the Medicare Home Health Agency Manual for more information.

Press **QUIT** to close definition...
<QUIT>

When **F4** for screen 4 is selected, screen 6 appears (see screen 6 on page 26). Answering the question on screen 6 will lead to a determination. After reading the determination, press Enter. A one-page report stating this determination for the specified recipient will print automatically and you will be returned to the Main Menu.

If you answered **NO** to screen 4, screen 5 appears with a question regarding the need for insulin injections.

Screen 5

WISCONSIN Coverage Determination

Is skilled nursing (up to and including several visits per day, seven days per week) needed long term for a recipient who is physically or mentally unable to self-administer insulin and there is no willing and able caregiver?
 YES
 NO

If the only reason for the skilled nursing services is medication set-up, prefilling insulin syringes, or venipuncture, the visit does not qualify for Medicare. Therefore, you should answer NO to this question.

Hit **F4** for Medicare Insulin Injection example.

<NEXT SCREEN> <PREVIOUS SCREEN> <QUIT>
 TAB=Next Button, SPACE/ENTER=Select Button, ENTER=Next Text Field

For assistance in answering the question on screen 5, press **F4** for additional information. A single help screen appears. Press **Quit** after reviewing.

Help for Screen 5
Medicare Information
Insulin is customarily self-injected by patients or injected by their families. However, where a patient is either physically or mentally unable to self-inject insulin and there is no other person able and willing to inject the patient, the injections would be considered a reasonable and necessary skilled nursing service.
For example, a patient who requires an injection of insulin once per day for treatment of diabetes mellitus, also has multiple sclerosis with loss of muscle control in the arms and hands, occasional tremors, and vision loss that causes inability to fill syringes or self-inject insulin. If there is no able and willing caregiver to inject the insulin, skilled nursing care would be reasonable and necessary for the injection of the insulin. See section 205.1 of the Medicare Home Health Agency Manual for more information.
Press QUIT to close definition... < QUIT >

A **NO** answer to screen 5 will display the following determination (screen 9). After reading the determination, press Enter. A one-page report stating this determination for the specified recipient will print automatically and you will be returned to the Main Menu.

WISCONSIN	Ready Printer For Report...press a key
Screen 9	
Medicare - INELIGIBLE Not Medicare-covered for home health services. For Wisconsin Medicaid coverage information, see provider publications.	
<NEXT SCREEN> <PREVIOUS SCREEN> <QUIT> TAB=Next Button, SPACE/ENTER>Select Button, ENTER=Next Text Field	

If any of the questions on screens 2, 3, 4 or 5 are answered YES, the following prompt regarding the need for assistance with activities of daily living (ADL) pops up.

Screen 6
WISCONSIN Coverage Determination
Does recipient need assistance with ADLs and/or other covered home health aide services? () YES () NO
Home health aide supervisory visits, while required, ARE NOT a reimbursable service by Medicare or Medicaid.
Hit F5 for Medicare definition of home health aide.
<NEXT SCREEN> <PREVIOUS SCREEN> <QUIT>
TAB=Next Button, SPACE/ENTER=Select Button, ENTER=Next Text Field

For assistance in answering the ADL question, press **F5** for additional information. A three-screen definition appears. Press **Quit** after reviewing.

Help for Screen 6
Medicare Information
For home health aide services to be covered, the services must meet the definition of Medicare home health aide services and the services must be reasonable and necessary to the treatment of the patient's illness or injury.
The reason for the visits by the home health aide must be to provide hands-on personal care to the patient, to provide services that are needed to maintain the patient's health or to facilitate treatment of the patient's illness or injury.
Definition continued on next screen...
Press QUIT to close definition...
<NEXT SCREEN> <PREVIOUS SCREEN> <QUIT>

Help for Screen 6

WISCONSIN Coverage Determination

The physician's order should indicate the frequency of the home health aide services required by the patient. These services may include but are not limited to:

a. Personal Care – Personal care means:

Bathing, dressing, grooming, caring for hair, nail, and oral hygiene that are needed to facilitate treatment or prevent deterioration of the patient's health; changing the bed linens of an incontinent patient; shaving; deodorant application; skin care with lotions and/or powder; foot care; ear care; feeding; assistance with elimination (including enemas unless the skills of a licensed nurse are required due to the patient's condition); routine catheter care; routine colostomy care; assistance with ambulation; changing position in bed; and assistance with transfers.

Definition continued on next screen...

Press **QUIT** to close definition...

<NEXT SCREEN> <PREVIOUS SCREEN> <QUIT>

Help for Screen 6

WISCONSIN Coverage Determination

b. Simple dressing changes that do not require the skills of a licensed nurse.

c. Assistance with medications that are ordinarily self-administered and do not require the skills of a licensed nurse to be provided safely and effectively.

d. Assistance with activities that are directly supportive of skilled therapy services but do not require the skills of a therapist to be safely and effectively performed such as routine maintenance exercises and repetitive practice of functional communication skills to support speech-language pathology services.

Definition continued on next screen...

Press **QUIT** to close definition...

<NEXT SCREEN> <PREVIOUS SCREEN> <QUIT>

Help for Screen 6

WISCONSIN Coverage Determination

d. Routine care of prosthetic and orthotic devices.

When a home health aide visits a patient to provide a health-related service as discussed above, the home health aide may also perform some incidental services that do not meet the definition of a home health aide service (e.g., light cleaning, preparation of a meal, taking out the trash, and shopping). However, the purpose of a home health aide visit may not be to provide these incidental services since they are not health-related services, but rather are necessary household tasks that must be performed by anyone to maintain a home. See section 206.2 of the Medicare Home Health Agency Manual for more information.

Press **QUIT** to close definition...

<NEXT SCREEN> <PREVIOUS SCREEN> <QUIT>

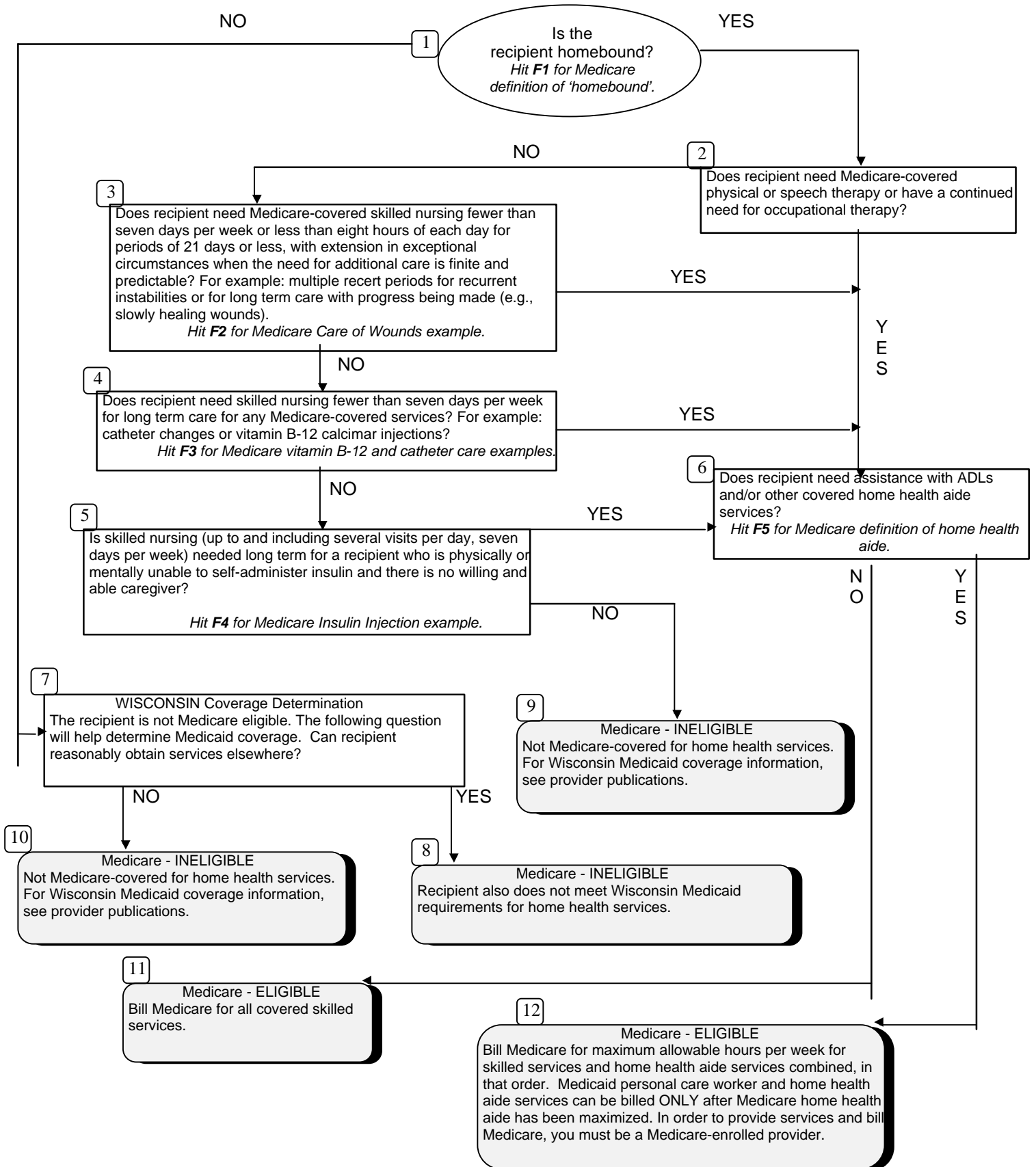
A YES answer to screen 6 will display the following determination (screen 12). After reading the determination, press enter. A one-page report stating this determination for the specified recipient will print automatically and you will be returned to the Main Menu.

WISCONSIN	Ready Printer For Report...press a key
Medicare - ELIGIBLE	
Screen 12	
Bill Medicare for maximum allowable hours per week for skilled services and home health aide services combined, in that order. Medicaid personal care worker and home health aide services can be billed ONLY after Medicare home health aide has been maximized. In order to provide services and bill Medicare, you must be a Medicare-enrolled provider.	
Part-time and intermittent skilled care, both skilled and aide visits, can be up to 28 hours per week. For part-time caregivers, the hours could be increased to 35 per week (less than eight hours per day) if the recipient's medical condition supports it. Intermittent can be increased to 35 hours per week if medically necessary. Intermittent caregivers can also provide full-time (eight hours per day) service up to 56 hours per week if needed, as long as there is a defined, finite and predictable goal. See section 206.7 of the Medicare Home Health Agency Manual for more information.	
< OK > < MORE >	

A NO answer to screen 6 will display the following determination (screen 11). After reading the determination, press Enter. A one-page report stating this determination for the specified recipient will print automatically and you will be returned to the Main Menu.

WISCONSIN	Ready Printer For Report...press a key
Medicare - ELIGIBLE	
Screen 11	
Bill Medicare for all covered skilled services.	
< OK > < MORE >	

All determination screens can be found in Appendix B.



DETERMINATION SCREENS

8 Your answers indicate the recipient is ineligible for Medicare home health services.

Screen 8

WISCONSIN Coverage Determination Result

Medicare - INELIGIBLE

Recipient also does not meet Wisconsin Medicaid requirements for home health services.

< OK > < MORE >

9 Your answers indicate the recipient is ineligible for Medicare home health services.

Screen 9

WISCONSIN Coverage Determination

Medicare - INELIGIBLE

Not Medicare-covered for home health services. For Wisconsin Medicaid coverage information, see provider publications.

<NEXT SCREEN> <PREVIOUS SCREEN> <QUIT>

CDS

DETERMINATION SCREENS cont.

10 Your answers indicate the recipient is ineligible for Medicare home health services.

WISCONSIN Coverage Determination Result **Screen 10**

Medicare - INELIGIBLE

Not Medicare-covered for home health services. For Wisconsin Medicaid coverage information, see provider publications.

< OK > < MORE >

11 Your answers indicate the recipient is eligible for Medicare home health services. Bill Medicare for all covered skilled services.

WISCONSIN Coverage Determination Result **Screen 11**

Medicare - ELIGIBLE

Bill Medicare for all covered skilled services.

< OK > < MORE >

DETERMINATION SCREENS cont.

12 Your answers indicate the recipient is eligible for Medicare home health services. Bill Medicare up to the maximum allowable hours per week.

WISCONSIN Coverage Determination Result **Screen 12**

Medicare - ELIGIBLE

Bill Medicare for maximum allowable hours per week for skilled services and home health aide services combined, in that order. Medicaid personal care worker and home health aide services can be billed ONLY after Medicare home health aide has been maximized. In order to provide services and bill Medicare, you must be a Medicare-enrolled provider.

Part-time and intermittent skilled care, both skilled and aide visits, can be up to 28 hours per week. For part-time caregivers, the hours could be increased to 35 per week (less than eight hours per day) if the recipient's medical condition supports it. Intermittent can be increased to 35 hours per week if medically necessary. Intermittent caregivers can also provide full-time (eight hours per day) service up to 56 hours per week if needed, as long as there is a defined, finite and predictable goal. See section 206.7 of the Medicare Home Health Agency Manual for more information.

< OK > < MORE >

Determination Reason Codes

Wisconsin coverage determination list - reason and qualifier code key codes appear on determination screens

CODE	DESCRIPTION
HHNC	Recipient does not meet Wisconsin Medicaid requirements for home health services.
NOMCS	Not Medicare-covered for home health services. For Wisconsin Medicaid coverage information, see provider publications.
PABIL	Not Medicare-covered for home health services. For Wisconsin Medicaid coverage information, see provider publications.
HBALL	Bill Medicare for all covered skilled services.
HB35	Bill Medicare for maximum allowable hours per week for skilled services and home health aide combined, in that order. Medicaid personal care worker and home health aide services can be billed ONLY after Medicare home health aide has been maximized. In order to provide services and bill Medicare, you must be a Medicare-enrolled provider.

Error Codes

These error codes will appear if an error is made while running the software.

CODE	DESCRIPTION
MI001	Medicare eligibility not met.
DI001	Patient is not eligible for Medicaid.
MQ001	Program terminated early, but Medicare is valid up to stopping point.
DQ001	Program terminated early, but Medicaid is valid up to stopping point.