

Adult Long-Term Care

UPDATE

Everyone living their best life



Adult Long-Term Care Provider Enrollment: Provider Agreement and Attestations

This Adult Long-Term Care Update is part of a series of Updates for all providers of home and community-based services delivered under one of Wisconsin’s adult long-term care (LTC) waiver programs. As a provider of home and community-based services under an adult LTC waiver program, you will be required to enroll with Wisconsin Medicaid through the ForwardHealth Portal (referred to as the Portal for the remainder of this Update). For an introduction to the new requirements and the Update series, you should refer to Update [LTC 2024-01](#), “Adult Long-Term Care Provider Enrollment: Overview.”

Note: The way you currently bill and submit claims for Family Care, Family Care Partnership, Program of All-Inclusive Care for the

Affected Groups

- Family Care
- Family Care Partnership
- Program of All-Inclusive Care for the Elderly (PACE)
- IRIS (Include, Respect, I Self-Direct)

This Adult Long-Term Care Update is for adult long-term care waiver program providers in Family Care, Family Care Partnership, PACE, and IRIS.

The information provided in this Adult Long-Term Care Update is published in accordance with Wis. Admin. Code § DHS 108.02.

Elderly (PACE), and IRIS (Include, Respect, I Self-Direct) services will stay the same.

If you are a provider of adult LTC waiver services, the Wisconsin Department of Health Services (DHS) requires you to meet specific qualifications for the services that you provide. You must attest that you meet qualifications when you enroll through the Portal.

Provider Agreement

You are required to sign the Wisconsin Medicaid Provider Agreement and Acknowledgement of Terms of Participation Standard Agreement/Acknowledgement for Home and Community-Based Waiver Service (Adult Long-Term Care) Providers, F-00180C. You will sign this form electronically during enrollment.

Provider Attestations

You may be required to sign attestations specific to your provider type, specialty, or service. These additional attestations will appear in the enrollment application through the Portal.

Contracting and Onboarding Requirement

If you only provide adult LTC waiver services, you must meet at least one of the following conditions after enrolling with Wisconsin Medicaid through the Portal in order to:

- Be contracted with one or more managed care organizations (MCOs) to provide services for Family Care, Family Care Partnership, or PACE members.
- Be selected by at least one IRIS participant and onboarded with one or more IRIS fiscal employer agents (FEAs) to provide services.

If you are already enrolled with Wisconsin Medicaid and also want to provide adult LTC waiver program services, then you must add those waiver services to your Medicaid provider file. You will continue to be enrolled with Wisconsin Medicaid through ForwardHealth and can also contract for waiver services with MCOs and/or onboard with FEAs.

Adult Long-Term Care

You can find the complete list of published Updates on the [Adult Long-Term Care Updates](#) page of the Portal.

SCAN HERE

To View the Portal



Refer to the [Attachment](#) to this Update for instructions on how to use QR codes.

Project Portal Page

You can find helpful project information on the [New Provider Enrollment System for Adult Long-Term Care](#) page of the Portal.



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Enrolling With the Support of a Managed Care Organization or IRIS Fiscal Employer Agent

If you receive assistance with enrollment from an MCO or IRIS FEA, you will sign paper forms for required attestations.

DHS will share information about obtaining support for Portal tasks in a future Update.

Documentation Retention

You must maintain proper supporting documentation showing that you meet the attestation criteria. DHS may request this information from you at any time, so it is important to keep it on file.

Resources to Help You Stay Informed

Check Out the ForwardHealth Online Handbook

Information regarding the provider enrollment process will be stored in the Family Care, Family Care Partnership, PACE, and IRIS program areas of the [ForwardHealth Online Handbook](#). This is your online resource for adult LTC waiver provider-related policy. Provider enrollment-related policy will be available starting in September 2024 when Medicaid enrollment through the Portal becomes available for adult LTC waiver providers.

Note: Updates **introduce** new policy information. A new Update could revise policy published in a previous Update. Refer to the Online Handbook for comprehensive and up-to-date policy information.

The provider attestations will be available for reference in the Online Handbook.

In the Know

Stay current by [signing up](#) for ForwardHealth's email subscription service. Select from a list of service areas to receive policy, training, and benefit information specific to those areas.



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Adult Long-Term Care Updates announce changes in policy, contract amendments, waiver updates, and other program information.

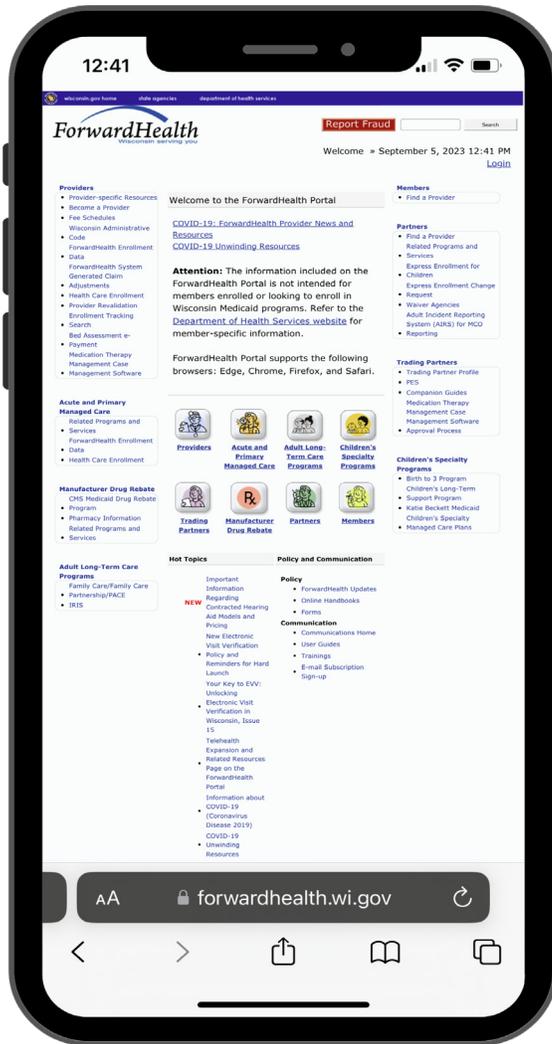
Family Care, Family Care Partnership, the Program of All-Inclusive Care for the Elderly (PACE), and IRIS (Include, Respect, I Self-Direct) are administered by the Division of Medicaid Services within the Wisconsin Department of Health Services (DHS).

For questions, call Provider Services at 800-947-9627 or visit DHS' website at www.forwardhealth.wi.gov/.

ATTACHMENT

How to Use QR Codes

TWO EASY STEPS TO ACCESS THE ONLINE PORTAL



1.

OPEN YOUR CAMERA APP

Open your smartphone's camera app and hold it over the QR code so you see the QR code as if you were taking a picture of it. A prompt to follow a link should appear on your screen.



2.

CLICK THE LINK

If it does not, you can download a QR code reader from your app store, for free, to then scan and open the QR code's hyperlink. Open the QR code reader, hold it over the QR code, and it will help you open the link.

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